

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
July 25, 2019**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on July 25, 2019. The meeting took place at the Main Branch of the Harrison County Public Library, 105 N. Capitol Ave., in Corydon, Indiana. Members of the Board of Trustees present: Linda Zabel, Vice-President; Suetta Tingler, Secretary; Barbara Hoback Smith, Kathy Crimans, Sharon S. Uhl, Alisa Burch, Director and Jessica Stroud-Gibson, Head of IT/Recording Secretary.

Linda Zabel called the meeting to order at 3:03 pm.

Consent Agenda

Suetta Tingler made a motion to approve the consent agenda excepting the Treasurer's Report, about which there was a question. The motion was seconded by Sharon S. Uhl and approved by voice vote. Section 2, part C of the agenda was thereby moved to meeting business for discussion.

COMMUNICATIONS

Alisa Burch distributed the HCPL Adult Programs Calendar for August 2019.

Jessica Stroud-Gibson is now a notary public.

Alisa participated in the Department of Local Government Finance (DLGF) Legislative Updates Webinar on July 25.

BUSINESS

Pertaining to the Treasurer's Report, Suetta Tingler asked about a bill sent to Harrison County Public Library from the Franklin Public Library for \$18.00. Alisa explained that the bill is for a damaged interlibrary loan book borrowed by an HCPL patron. As there was no further discussion, Kathy Crimans made a motion to approve the Treasurer's Report. Barbara Hoback Smith seconded the motion and it was approved by a voice vote.

In order for Harrison County Public Library to continue as a member of the Indiana State Library Consortium for Public Library Internet Access and receive the E-Rate discount for Internet services, Sharon S. Uhl made a motion to approve the **Commitment to Join Indiana State Library Consortium for Public Library Internet Access for Funding Year July 1, 2020 Through June 30, 2021**. Kathy Crimans seconded the motion, and it was approved by a voice vote. All members present signed the resolution.

A standard part of the budget process, Alisa Burch will meet with a Department of Local Government Finance (DLGF) representative on August 26, 2019. Alisa stated that the average growth quotient is 3.5%. The Harrison County Public Library Board will hold the budget hearing on September 26, 2019, and the budget adoption hearing will take place on October 24, 2019.

Alisa stated that the Indiana Public Library Trustee Summit will take place at the Indiana State Library on August 16, 2019, and that she will accompany all HCPL trustees who wish to attend.

Harrison County Public Library has received a bid from C & R Construction and Consulting, LLC. for the Main library parking lot resurfacing project. The amount of the bid is \$15,951.00. Sharon S. Uhl made a motion to accept the bid from C & R Construction and Consulting, LLC, which was seconded by Kathy Crimans. The motion was approved by a voice vote.

Tyler Best of Digital Now IT in Corydon submitted a quote to redesign the Harrison County Public Library website. After reviewing the plan, Suetta Tingler made a motion to accept the proposal from Digital Now. Barbara Hoback Smith seconded the motion, and it was approved by a vote.

Jessica Stroud-Gibson has submitted to Alisa the upcoming schedule for computer rotation; this rotation includes:

- 2 Lanesville staff computers
- 8 Lanesville patron computers
- 2 Elizabeth staff computers
- 8 Palmyra patron computers

The proposed cost to replace these computers is \$11,357.12. The computers that are removed will be repurposed for other use within the HCPL system. Kathy Crimans made a motion to approve the cost to replace these 20 computers. Suetta Tingler seconded this motion, and it was approved by a voice vote.

The Sit & Stitch group that meets at the Lanesville branch would like to participate in the Knitted Knockers project, and requested permission from the HCPL Board of Trustees to post signs to stating that the library branch will accept public yarn donations on their behalf. Following a discussion, the board determined that they would not allow the request.

ADJOURNMENT

Upon a motion by Kathy Crimans, seconded by Sharon S. Uhl and approved by voice vote, the meeting adjourned at 3:37 pm and entered into an executive session.

The Board will meet again for the next regular Board meeting on August 29, 2019 at 3:00 pm.

Secretary, HCPL Board of Trustees

Date