

HARRISON COUNTY PUBLIC LIBRARY
MINUTES
BOARD OF FINANCE MEETING
January 31, 2019

The Board of Finance meeting of the Board of Trustees of the Harrison County Public Library was held on January 31, 2019, beginning at 3:01 p.m. The meeting was held at the Harrison County Public Library, 105 N. Capitol Avenue, Corydon, Indiana. Members of the Board of Finance present: Jon Howerton, President; Marydee Meyer, Treasurer; Suetta Tingler, Barbara Hoback Smith, Sharon S. Uhl, Linda Zabel, Alisa Burch, Director, and Jessica Stroud-Gibson, Head of IT/Board of Trustees Recording Secretary.

ELECTION OF OFFICERS

Marydee Meyer nominated Jon Howerton for President of the Board of Finance; the motion was seconded by Sharon S. Uhl and approved by a voice vote.

Sharon S. Uhl nominated Barbara Hoback Smith for Secretary of the Board of Finance; the motion was seconded by Marydee Meyer and approved by a voice vote.

REVIEW OF INVESTMENTS

Statements of interest earned in 2018, from all of the Harrison County Public Library's bank accounts, were distributed to the Board for the trustees' review; the board also reviewed the ending bank balances as of January 31, 2019.

Alisa Burch stated that there were three checks remitted by the Harrison County Public Library between 2015 and 2016 that were not cashed or deposited, totaling \$446.09. The list of checks was presented to the Board of Finance for their review; Marydee Meyer made a motion to return these checks to the funds from which they were paid. Linda Zabel seconded the motion, and it was approved by a voice vote.

Barbara Hoback Smith pointed out a likely typo in the 2018 Interest Income document; May 2018 of the First Savings Bank 03 account states that the interest rate is 1.500%, whereas all other months in 2018 indicate .0150% interest earned.

Barbara Hoback Smith asked about the \$50.00 cash drawer that is kept at each branch. Alisa explained that the cash drawer is reserved for patrons' payment for fines, fees, copies, etc. At the end of business each day, \$50.00 remains in each cash drawer and the remainder is deposited into a library bank account the following day.

Suetta Tingler inquired about the rental fees that the library pays for the Elizabeth branch library,

the Emporium suite and the William Henry Harrison Museum. Alisa stated that at this time, all rent/lease payments should remain unchanged from the previous year.

ADJOURNMENT

Upon a motion made by Sharon S. Uhl, seconded by Linda Zabel and approved by a voice vote, it was resolved that there was no further business and the meeting adjourned at 3:10 p.m.

Secretary, HCPL Board of Finance

Date