

**BOARD OF TRUSTEES  
HARRISON COUNTY PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
June 24, 2021**

---

A regular meeting of the Board of Trustees of Harrison County Public Library was held on June 24, 2021. The meeting took place at the Elizabeth branch of Harrison County Public Library, 5101 Main Street, Elizabeth, IN. Members of the Board of Trustees present: Kathy Crimans, President; Suetta Tingler, Vice President; Barbara Smith, Secretary; Derrick Grigsby, Treasurer; Jon Howerton, Sue Lanham (via Zoom), Alisa Burch, Director, Jessica Stroud, Recording Secretary and Sara Deatruck, Lead Circulation Associate at the Elizabeth branch. Mindy Wibbels was absent.

Kathy Crimans called the regular meeting to order at 3:02 p.m.

**Consent Agenda**

Suetta Tingler made a motion to approve the consent agenda for the June 24, 2021 meeting; Derrick Grigsby seconded the motion and it was approved by a voice vote.

**Approval of the Agenda**

Jon Howerton made a motion to approve the June 24, 2021 regular meeting agenda. Barbara Smith seconded the motion, and it was approved by a voice vote.

**Treasurer's Report**

Suetta Tingler made a motion to approve the Claims, Budget and Financial reports for May 2021. Barbara Smith seconded the motion and it was approved by a voice vote.

**COMMUNICATIONS**

Sara Deatruck, Lead Circulation Associate at the Elizabeth branch, was present to talk about her Leadership Harrison County experiences and about the Elizabeth branch library. Sara informed the board that the 2020-2021 Leadership Harrison County Class project is to bring a Sexual Assault Nurse Examiner, or SANE, to Harrison County to prevent victims from having to travel to other counties after suffering trauma. Sara detailed the information that she and her class learned during their LHC sessions. She stated that the Elizabeth branch offers several services including in-person youth programs, notarizations, Casual Coloring Club and State Park Pass distribution. Sarah Dorton, circulation assistant, decorated the main hall at the branch with a Hero Wall to honor Veterans for Memorial Day. Sara concluded by offering a tour of the South Harrison Community Center to all who would be interested following the meeting.

Alisa distributed an updated Youth Services Programs and Attendance report for May.

Ferrellgas will deliver the 320-gallon propane tank to the Lanesville branch on June 29, 2021. Dale Miller of Miller Trenching is coordinating the removal of the old tank and placement of the new one with Ferrellgas.

All library branches are drop-off locations for the Prevent Child Abuse of Harrison County (PCA) Back-to-School Supply Drive, June 21 through July 2. Supplies received will be distributed during the PCA's Back-to-School Bash. The drive-thru event will be held July 10 from 10am to 12pm at Hayswood Park, and July 17 from 12pm to 1:30pm at South Harrison Park. To register for the limited spaces during the free event, parents need to log on to Eventbrite.com and keyword search "Back to School Bash—Harrison County".

Jessica Stroud provided current Niche Academy statistics that Alisa distributed to the board.

A rough draft of the community survey is ready to test.

## **BUSINESS**

The William Henry Harrison (Branham) Cabin committee of the board—Suetta Tingler, Barbara Smith and Sue Lanham—had previously visited the cabin to review its contents. A discussion was held regarding the items stored at the cabin and how to inventory, label, organize and preserve those objects. Derrick Grigsby suggested that since endowment funds were used to purchase items, perhaps endowment funds could be used to preserve the items. Board discussion yielded that HCPL needs to first determine a purpose for the items. Kathy Crimans requested that the committee come up with a direction and report to the full board, to which Suetta Tingler responded that input beyond the committee is necessary, recommending that interested board members visit the cabin to look over the contents and lend their opinions. The members of the board will meet at the cabin on July 22 at 1:30pm, ahead of the regular meeting.

Alisa distributed an updated copy of the document "To Speak to the Library Board during a board meeting". Derrick Grigsby made a motion to approve the document as amended. Jon Howerton seconded the motion and it was approved by a roll-call vote: Kathy Crimans, yes; Suetta Tingler, yes; Barbara Smith, yes; Derrick Grigsby, yes; Jon Howerton, yes; Sue Lanham, yes. Jessica Stroud will make a copy of the document available to the public on the Harrison County Public Library website.

Alisa presented a revised version of Resolution to Establish a Capital Assets Threshold. Derrick Grigsby made a motion to approve the Resolution to Establish a Capital Assets Threshold as presented. Barbara Smith seconded the motion and it was approved by a roll-call vote: Kathy Crimans, yes; Suetta Tingler, yes; Barbara Smith, yes; Derrick Grigsby, yes; Jon Howerton, yes; Sue Lanham, yes.

Genealogy and Local History interns Stephanie Harris and Leo Steiner were added as part-time staff, and Sandra Maschino and Mary Ward were added as part-time circulation staff at the Corydon branch. These new employees will receive the standard beginning rate of pay of \$10.00 per hour.

A proposal from Sonitrol for two new cameras in the Lanesville branch parking and equipment was presented to the board for review. Jon Howerton made a motion to approve the proposal. Suetta Tingler seconded the motion, and it was approved by a roll-call vote: Kathy Crimans, yes; Suetta Tingler, yes; Barbara Smith, yes; Derrick Grigsby, yes; Jon Howerton, yes; Sue Lanham, yes.

### **BOARD MEMBER COMMENTS**

Suetta Tingler stated that the Adventure Walk on the Indian Creek Trail has had the cutest stories displayed.

Kathy Crimans stated that on behalf of the board she would like to offer Alisa prayers for the loss of her brother, Erik.

### **ADJOURNMENT**

Suetta Tingler made a motion to adjourn the meeting at 4:35 p.m. Derrick Grigsby seconded the motion and it was approved by voice vote.

The Board will meet again for the next regular Board meeting on July 22, 2020 at 3:00 p.m. at the Main library.

*Barbara Smith*

\_\_\_\_\_  
Secretary, HCPL Board of Trustees

*7/22/21*

\_\_\_\_\_  
Date

