

To Speak to the Library Board during a board meeting

The Board of Trustees for the Harrison County Public Library welcomes you to attend its board meetings. Board meetings are conducted in strict compliance with the state open meetings law. The law requires board meetings to be open for public observations, but it does not require that the public be allowed to participate in the meetings.

However, the Library Board values the ideas and insights of the Harrison County community and therefore, it is the policy of this board to allow time at the beginning of each meeting for **Public Input**. If you wish to speak to the Board during the **Public Input** section of the agenda, please complete the form below and hand it to one of the board members before the meeting or contact the Library Director prior to the meeting.

Only persons who have completed the form and given it to a board member prior to the convening of the meeting or have made arrangements with the Library Director will be allowed to speak.

Once the meeting is called to order, the Board president will allow those persons who have requested to speak to the Board five minutes to present their questions, ideas or concerns. The Board president will call on each person to stand and address the board for no more than their allotted time.

You should not expect the Board to respond at this meeting to your questions, requests for information or requests for action. The Board will note your request and respond at a later appropriate time after board members have an opportunity to consider and deliberate about the request.

Thank you for helping us conduct an open and orderly meeting.

Request to Speak to the Library Board During the Public Input Session

This form must be completed and handed to a board member before the meeting or submitted to the Library Director if you wish to speak to the Library Board during the Public Input segment of the meeting agenda. The Public Input segment is immediately after the meeting is called to order. You will have five minutes to present your question, comments or requests.

Your name: _____

Group/organization you represent, if any: _____

Subject about which you will speak: _____