

**BOARD OF TRUSTEES  
HARRISON COUNTY PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
November 18, 2021**

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A regular meeting of the Board of Trustees of Harrison County Public Library was held on November 18, 2021. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Suetta Tingler, Vice President; Barbara Smith, Secretary; Derrick Grigsby, Treasurer; Jon Howerton, Sharon Mathes; Alisa Burch, Director, and Jessica Stroud, Recording Secretary.

Kathy Crimans called the regular meeting to order at 3:05 p.m. A quorum was present.

**Consent Agenda**

Sharon Mathes made a motion to approve the consent agenda for the November 18, 2021 meeting; Suetta Tingler seconded the motion and it was approved by a voice vote.

**Approval of the Agenda**

Jon Howerton made a motion to approve the November 18, 2021 regular meeting agenda. Barbara Smith seconded the motion, and it was approved by a voice vote.

**Treasurer's Report**

Barbara Smith made a motion to approve the claims, financial reports and funds transfer within Category 3 for October 2021. Derrick Grigsby seconded the motion and it was approved by a voice vote.

**COMMUNICATIONS** Presented by Alisa Burch, Director

- A. LovEvery Kits have arrived to start the Toy Library
- B. Jace Allen from the Church of the Latter Day Saints reached out and wants to extend their agreement for use of the library parking lot on Sundays. He will email Alisa the agreement.
- C. Only 159 surveys were completed. Kelly Powell is helping Alisa compile the information so work can begin on the long range strategic plan.
- D. A pole light in the Palmyra branch parking lot is burned out. Keith Jones Electrical Services has been called to service it. Steven Schifcar was told it may be a month before it is worked on because a lift will need to be rented and Jones wants to wait until he is using the lift on another job in New Salisbury to reduce costs.
- E. The Town of Corydon closed the alley behind the Main library building on Wednesday, November 17 and part of the day on Thursday, November 18 to work on the man hole.
- F. Larry Shickles, Harrison County Parks Superintendent, has asked about the possibility of setting fireworks off from the library roof.

G. Eleven hotspots and Internet service were ordered from Mobile Beacon on November 16.  
H. Jessica Stroud and Trevor Smith have begun review of the Technology Plan and are developing new goals.

I. The latest Little Free Library in the Arts Alliance of Southern Indiana and HCPL's collaboration was placed at the YMCA of Harrison County. Corydon artist Carrie Cooke Ketterman decorated a Little Free Library in a "Where the Wild Things Are" theme. Another LFL is set to go in at the North Harrison Elementary School.

## **BUSINESS**

Isabella Thompson was hired as a reference assistant at the Grade 3 rate of \$12.00 per hour.

Eleisa Mason was hired as a genealogy clerk at the Grade 3 rate of \$12.00 per hour.

Autumn Milliner was hired as a student assistant at the Elizabeth branch at the Grade 1 rate of \$10.00 per hour.

Derrick Grigsby made a motion to establish an American Rescue Plan (ARP) grant fund for Harrison County Public Library. Suetta Tingler seconded the motion, and a resolution was adopted to establish an ARP grant fund. Three copies of the resolution were signed by present board members.

A discussion was held regarding items stored at the Branham Tavern cabin and the storage lease agreement.

Alisa said that Sue Lanham officially resigned her position on the HCPL Board of Trustees. Alisa notified the Harrison County Commissioners via a letter and recommended a new appointee.

Jon Howerton made a motion to accept the 2022 HCPL Board of Trustees' slate of officers as presented:

President: Kathy Crimans  
Vice President: Suetta Tingler  
Secretary: Barbara Smith  
Treasurer: Derrick Grigsby

Sharon Mathes seconded the motion, and the 2022 officers were approved by a voice vote.

The HCPL Board of Trustees discussed Alisa's annual evaluation on November 18, 2021, and recommended an annual salary of \$82,000.00. Jon Howerton made a motion to adopt the recommended salary. Barbara Smith seconded the motion, and it was approved by a voice vote.

**BOARD MEMBER COMMENTS**

Alisa recommended that Zach Benedict, an architect who lectures on the social impact of libraries, visit Harrison County and give a presentation to the community. Alisa attended a keynote speech given by Mr. Benedict on November 16, 2021 at the Indiana Library Federation conference in Indianapolis.

Jon Howerton inquired about the upcoming change in employee health insurance. Alisa responded that the new insurance plan will take effect on December 1.

**ADJOURNMENT**

Derrick Grigsby made a motion to adjourn the meeting at 3:41 p.m. Jon Howerton seconded the motion and it was approved by voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on December 16, 2021, at the Main branch.

*Barbara Smith*

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Secretary, HCPL Board of Trustees

*12/16/21*

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Date