

**BOARD OF TRUSTEES  
HARRISON COUNTY PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
January 27, 2022**

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A regular meeting of the Board of Trustees of Harrison County Public Library was held on January 27, 2022. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Suetta Tingler, Vice-President; Barbara Smith, Secretary; Roger Windell, Alisa Burch, Director, and Jessica Stroud, Head of IT/Board of Trustees Recording Secretary. Derrick Grigsby, Jon Howerton and Sharon Mathes were absent.

Kathy Crimans called the regular meeting to order at 3:01 p.m. A quorum was present.

**Consent Agenda**

Suetta Tingler made a motion to approve the consent agenda for the January 27, 2022 meeting; Roger Windell seconded the motion and it was approved by a voice vote.

**Approval of the Agenda**

Barbara Smith made a motion to approve the January 27, 2022 regular meeting agenda. Roger Windell seconded the motion, and it was approved by a voice vote.

**Treasurer's Report**

Roger Windell made a motion to approve the claims, financial reports and funds transfer within Category 3 for December 2021. Barbara Smith seconded the motion and it was approved by a voice vote.

**COMMUNICATIONS** Presented by Alisa Burch, Director

Alisa received the 2022 Certified Budget Order.

Steven Schifcar received a bid for switching the remaining lighting at Main to LED.

LibraryAware statistics for 2022 were distributed to the board.

Indiana Senate Bill 17 and House Bill 1134 details were distributed to the board.

The current Board of Trustees Contact sheet was distributed to the board.

Jessica Stroud provided an update on the Sonitrol fire system installations at the Frederick Porter Griffin Center for Local History and Genealogy, Lanesville and Palmyra branches. She is awaiting a date for the Main library installation.

Each child who participates in HCPL's 1,000 Books Before Kindergarten program will receive a 1,000 Books Before Kindergarten Memory Book.

Alisa filed the Employee Compensation Report, the 100R, in Gateway.

Next week, Alisa plans to email to the library board the proposed Harrison County Public Library Long Range Plan.

The Winter Reading Challenge goal of 9,400 has been surpassed! As of 11:35 a.m. today, 10,432 books were logged.

## **BUSINESS**

Roger Windell, incoming board member appointed by Harrison County Commissioners, and Kathy Crimans, who has been reappointed by Harrison County Council, took their Oaths of Office.

The current mileage rate is 54.5 cents. Barbara Smith made a motion to raise the 2022 mileage rate to 58.5 cents per mile. Suetta Tingler seconded the motion and it was approved by a voice vote.

A discussion was held regarding the Branham Tavern cabin agreement. The board decided that another walk-through of the cabin was necessary to help Kathy Fisher create the list of items to be retained by the library. Suetta Tingler, Barbara Smith and Kathy Crimans volunteered to accompany Kathy Fisher on a date that suits her schedule.

Indiana State Library holds virtual library board training sessions. Alisa informed the board that several courses are available if they would have an interest in participating. Alisa also stated that there is new information to place in their board manual, *IN the Public Trust*, which she will soon distribute. The board selected the 30-minute virtual training, "The Public Library Trustee: General Overview of What They Do and How to Do It". This training session will be held at 2:30 p.m. on February 24 prior to the regular meeting.

## **BOARD MEMBER COMMENTS**

Suetta Tingler offered her thanks to Alisa for providing the 2021 year overview for Harrison County Public Library. Roger commented that the overview helped bring him up to speed on HCPL activities as he rejoins the library board.

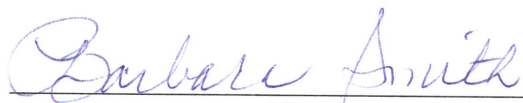
Suetta said that she would encourage all library board members to attend the same board training program that she, Jon Howerton and Alisa previously attended. She expressed that "each of us as a trustee need to keep in touch with our appointing body; let them know what's been happening in the library. Let them know that you're there to communicate."

Kathy Crimans said that she is thankful to be reappointed. She said that this is her love and she is happy to continue to serve on the library board.

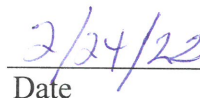
## ADJOURNMENT

Suetta Tingler made a motion to adjourn the meeting at 4:16 p.m. Barbara Smith seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on February 24, 2022, at the Main branch.



Secretary, HCPL Board of Trustees



Date