

**BOARD OF TRUSTEES  
HARRISON COUNTY PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
February 24, 2022**

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A regular meeting of the Board of Trustees of Harrison County Public Library was held on February 24, 2022. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Barbara Smith, Secretary; Derrick Grigsby, Treasurer; Jon Howerton, Sharon Mathes, Roger Windell, Alisa Burch, Director, Jessica Stroud, Head of IT/Board of Trustees Recording Secretary, and Kathy Fisher, Head of Genealogy at Harrison County Public Library. Suetta Tingler was absent.

Kathy Crimans called the regular meeting to order at 3:05 p.m. and announced that a quorum was present.

**Consent Agenda**

Sharon Mathes made a motion to approve the consent agenda for the February 24, 2022 meeting. Roger Windell seconded the motion and it was approved by a voice vote.

**Approval of the Agenda**

Jon Howerton made a motion to approve the February 24, 2022 regular meeting agenda. Barbara Smith seconded the motion, and it was approved by a voice vote.

**Treasurer's Report**

Barbara Smith made a motion to approve the claims and financial reports for January 2022. Derrick Grigsby seconded the motion and it was approved by a voice vote.

**COMMUNICATIONS** Presented by Alisa Burch, Director

Indiana Senate Bill 17 passed in the Senate and has been referred to the House Committee on Education. House Bill 1134 passed in the House and has been referred to the Senate Education and Career Development Committee.

HCPL received a \$25,000 check from the John H. Bill Trust.

HCPL closed February 21 for Presidents Day.

Jessica Stroud provided an Emergency Connectivity Fun (ECF) grant update. Jessica received a Funding Commitment Decision Letter on February 8, 2022 that commits \$11,974.35 in funding to HCPL to use toward hotspots for circulation to individuals who have no other means of home Internet access.

The Ford Escape was taken to Martin's Body Shop February 22 and was completed February 23. The antique clock in Reference is malfunctioning again. Bill Wentz will pick it up this week.

Alisa provided to the Board her SMART goals for 2022.

Alisa provided the status of the State Board of Accounts AFR, Indiana State Library Annual Report and the ARPA quarterly interim report, which were all due on March 1, 2022.

\$57 non-resident fee for HCPL paid cards remains the same as when it was established in March of 2017.

## **BUSINESS**

Members of the board held a discussion regarding the Branham Tavern cabin. Kathy Fisher, Head of Genealogy, informed the board of the items that she is moving from the cabin to the Frederick Porter Griffin Center for Local History and Genealogy. Alisa will ask the Historical Society of Harrison County if the agreement could be presented to their board with the knowledge that HCPL may retrieve more documents/items in the future. Newspapers and auction items will remain at the cabin. Kathy Fisher will continue to review items stored at the cabin.

Alisa explained to the board the methods by which HCPL can calculate asset depreciation. Following review of the proposed policy, Derrick Grigsby made a motion to adopt the Resolution to Establish a Depreciation of Capital Assets Policy for the Harrison County Public Library. Jon Howerton seconded the motion, and it was approved by a voice vote. The resolution was adopted and signed by all present members of the board.

Alisa presented the surety bond for board treasurer. All present members of the board, excepting Derrick Grigsby, Treasurer, signed the bond.

Alisa proposed to the members of the board the 2021-2025 Harrison County Public Library Long Range Plan. Following board review, Roger Windell made a motion to approve the plan as presented. Jon Howerton seconded the motion, and it was approved by a voice vote. The 2021-2025 Harrison County Public Library Long Range Plan was adopted.

A discussion was held regarding COVID precautions. Barbara Smith made a motion that beginning March 1, 2022, Harrison County Public Library adopt a mask-optional policy for employees and patrons unless Harrison County should return to "red" status. Derrick Grigsby seconded the motion, and it was approved by a voice vote. HCPL will commence a mask-optional policy for patrons and staff on March 1.

## **BOARD MEMBER COMMENTS**

Jon Howerton said that Alisa does a wonderful job completing reports.

Barbara Smith said thanks to Kathy Fisher for her hard work reviewing the items stored at the cabin.

**ADJOURNMENT**

Roger Windell made a motion to adjourn the meeting at 4:09 p.m. Sharon Mathes seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on March 31, 2022, at the Main branch.

<u>Barbara Smith</u>	<u>3/31/22</u>
Secretary, HCPL Board of Trustees	Date

