

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
March 31, 2022**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on March 31, 2022. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President (via Zoom); Suetta Tingler, Vice President; Barbara Smith, Secretary; Derrick Grigsby, Treasurer; Jon Howerton, Sharon Mathes and Roger Windell; Alisa Burch, Director, Jessica Stroud, Head of IT/Board of Trustees Recording Secretary. Also in attendance was Leah Porter on behalf of Blue Dot Harrison County.

Barbara Smith called the regular meeting to order at 3:15 p.m., stated that a quorum was present and welcomed Leah Porter of Blue Dot Harrison County.

Consent Agenda

Jon Howerton made a motion to approve the consent agenda for the March 31, 2022 meeting. Sharon Mathes seconded the motion and it was approved by a roll-call vote: Kathy Crimans, aye; Suetta Tingler, aye; Barbara Smith, aye; Derrick Grigsby, aye; Jon Howerton, aye; Sharon Mathes, aye; Roger Windell, aye.

Approval of the Agenda

Roger Windell made a motion to approve the March 31, 2022 regular meeting agenda. Suetta Tingler seconded the motion, and it was approved by a roll-call vote: Kathy Crimans, aye; Suetta Tingler, aye; Barbara Smith, aye; Derrick Grigsby, aye; Jon Howerton, aye; Sharon Mathes, aye; Roger Windell, aye.

Treasurer's Report

Derrick Grigsby made a motion to approve the claims, financial reports and transfer of funds within categories for February 2022. Jon Howerton seconded the motion and it was approved a roll-call vote: Kathy Crimans, aye; Suetta Tingler, aye; Barbara Smith, aye; Derrick Grigsby, aye; Jon Howerton, aye; Sharon Mathes, aye; Roger Windell, aye.

COMMUNICATIONS Presented by Alisa Burch, Director

Alisa Burch provided updates regarding Senate Bill 17 and House Bill 1134.

Alisa shared that the article *Harrison County Public Library brings Pete the Cat-to Lanesville Elementary School on March 18* is available on the HCPL blog from the library's website and suggested checking the blog for library activities. To access the blog from the HCPL website, scroll to the bottom of the homepage to **Library News**.

Jessica Stroud provided progress updates for the BLUEcloud Mobile and eResource Central projects.

National Library Week is April 3-9, for which “Connect with Your Library” is the theme. Sara Deatrick used the theme to create a coloring sheet to distribute to patrons; they will be asked to return the colored sheet by April 2 to display in HCPL branches.

Any board member who wishes to take a yard sign to display for National Library Week, see Alisa.

Kentucky Shakespeare brings Shakespeare in the Parks to Harrison County again at 6:30pm on Saturday, May 14 at Bicentennial Park. The CCHS auditorium will serve as the rain location. Sarah Dorton has created a great video to promote the play.

The joint program presented by HCPL and HCCF featuring Luke Britt, Indiana’s Public Access Counselor, will be held on Thursday, May 19 at 11am and 3pm.

Tiffany Thieneman, Public Services Manager, spent January and February focused on learning and reorganizing the Reference department and has turned her attention to adult programming. The Mystery Book Club at Lanesville is back and she may have a leader for the History/Biography group. She has contacted several professionals about leading a writing group, a financial literacy series and a health and wellness series. Painting and crafting programs are also returning.

Tiffany Thieneman received her LC4 certification on March 28. According to the HCPL pay scale, her salary will increase \$1.50 per hour with the certification, beginning with the April 3-16 pay period.

Diana Lasky and Alisa registered HCPL with Cybergrants Frontdoor (soon to be Bonterra) to be able to request Walmart grants.

Kelly Powell and Alisa completed the 2022 Census of Governments Survey of Public Employment & Payroll March 2022 – Special Districts and Local Agencies conducted by the US Department of Commerce and US Census Bureau.

BUSINESS

The exterior stairs that lead to the basement at the Frederick Porter Griffin Center for Local History and Genealogy have deteriorated and need replacing. Steven Schifcar requested bids from local contractors to tear out the existing stairs and pour new ones; three bids were received. Alisa presented bids A, B, and C to the board for their review. Roger Windell made a motion to approve bid C. Kathy Crimans seconded the motion, and it was approved by a roll-call vote: Kathy Crimans, aye; Suetta Tingler, aye; Barbara Smith, aye; Derrick Grigsby, aye; Jon Howerton, aye; Sharon Mathes, aye; Roger Windell, aye.

Alisa presented an updated Harrison County Public Library Card Policy for the board's review. Jon Howerton made a motion to approve the policy as presented. Sharon Mathes seconded the motion, and it was approved by a roll-call vote: Kathy Crimans, aye; Suetta Tingler, aye; Barbara Smith, aye; Derrick Grigsby, aye; Jon Howerton, aye; Sharon Mathes, aye; Roger Windell, aye.

Alisa proposed a revised Mission Statement from the HCPL Strategic Plan to read "The Harrison County Public Library is a vital destination for accessible knowledge and information exceeding the technological, educational and entertainment needs of all in the community from toddlers to seniors." Suetta Tingler made a motion to approve the revised Mission Statement as written. Kathy Crimans seconded the motion, and it was approved by a roll-call vote: Kathy Crimans, aye; Suetta Tingler, aye; Barbara Smith, aye; Derrick Grigsby, aye; Jon Howerton, aye; Sharon Mathes, aye; Roger Windell, aye.

A brief discussion was held regarding locations for upcoming meetings. It was determined that the April meeting will be held at the Palmyra branch, the May meeting at the Lanesville branch, and the June meeting at the Elizabeth branch.

BOARD MEMBER COMMENTS

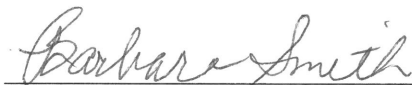
Suetta Tingler said that she likes Alisa's SMART goals, especially her goal to work out of each of the branches through the year.

Barbara Smith asked if HCPL ever received information about the large evergreen tree behind the Carnegie building. Alisa replied that no one has gotten back to the library about it despite multiple attempts from the library to reach someone. Barbara said that "we need to get on that."

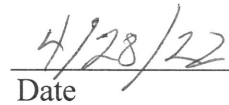
ADJOURNMENT

Kathy Crimans made a motion to adjourn the meeting at 3:48 p.m. Suetta Tingler seconded the motion and it was approved by a roll-call vote: Kathy Crimans, aye; Suetta Tingler, aye; Barbara Smith, aye; Derrick Grigsby, aye; Jon Howerton, aye; Sharon Mathes, aye; Roger Windell, aye.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on April 28, 2022, at the Palmyra branch.



Secretary, HCPL Board of Trustees


Date

