

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
October 20, 2022**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on October 20, 2022. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Suetta Tingler, Vice President; Barbara Smith, Secretary; Derrick Grigsby, Treasurer; Jon Howerton, Sharon Mathes, and Roger Windell; Alisa Burch, Director, Jessica Stroud, Head of IT/Recording Secretary, Leah Porter of Blue Dot Harrison County, and Brianna Harris, a member of the Leadership Harrison County class of 2023.

Kathy Crimans called the regular meeting to order at 3:07 p.m. and announced that a quorum was present.

Public Input

Leah Porter remarked that maker spaces in libraries are becoming increasingly prevalent and that the Blue Dot podcast with HCPL staff was beneficial in getting the word out about all of the services offered by the library.

Consent Agenda

Suetta Tingler made a motion to approve the consent agenda for the October 20, 2022 meeting. Barbara Smith seconded the motion and it was approved by a voice vote.

Approval of the Agenda

Roger Windell made a motion to approve the agenda for the October 20, 2022 meeting. Jon Howerton seconded the motion and it was approved by a voice vote.

Treasurers' Report

Sharon Mathes made a motion to approve the claims and financials for September 2022. Derrick Grigsby seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Alisa submitted the final report for the ARPA grant. Public Library Services and LSTA Consultant Angela Fox emailed stating, *Consider this a successfully completed report on your successfully completed project.*

Sonitrol has sent proposals to bring the fire system they installed at Main up to Indiana Code. Jessica is awaiting confirmation from the Harrison County Fire Marshal before proceeding.

The self-check station, paid for with ARPA grant funds, went live Friday, October 14.

Diana Lasky has registered HCPL to participate in the 2023 winter reading program which will run January 1-31. The canned theme is “All the Feels”, which we may modify. We hope to once again set a community reading goal with sponsors such as Tyson to donate food for Community Services if the goal is reached. Last year’s program was very successful.

Steven Schifcar, with the help of Trevor Smith, was able to use a tall ladder to fix the light in the Palmyra branch foyer, but he was unable to do the exterior lights, the lights in the soffit, or the lights around the flag pole. He has put in a call to Keith Jones Electrical for help.

Trevor Smith, Jessica and Alisa toured the Galena Digital Library and the Makerspace at the Jeffersonville Township Public Library.

In November the library will be closed:

- Friday, November 11 – Veterans Day
- Wednesday, November 23 – close at 5 pm for Thanksgiving
- Thursday, November 24 – Thanksgiving
- Friday, November 25 – Thanksgiving

2023 Budget Calendar

October 20 – 2023 Budget Adoption Meeting @ 3 pm prior to regular October board meeting

November 8 – Last day for units to submit their 2023 budgets, tax rates and tax levies to the Department through Gateway as prescribed by the Department.

BUSINESS

Melissa Schellenberger has been hired as a part-time Reference assistant at the Grade 4 minimum salary rate of \$12 per hour.

April Graves, a library assistant in Youth Services, has given her notice. Allyson “Seren” Lindsey has been hired as a replacement at the Grade 4 minimum salary rate of \$12 per hour.

Alisa presented employee health insurance plan options that were supplied by HCPL’s health insurance broker, Don Leslie & Association, Inc. After reviewing the options, Derrick Grigsby made a motion to renew the Anthem plan. Jon Howerton seconded the motion, and it was approved by a voice vote.

2023 Board Meeting, Payroll and Holiday Closure dates were distributed to the board.

The slate of Officers for the November Board Election:

President: Jon Howerton nominated Kathy Crimans

Vice-president: Sharon Mathes volunteered

Secretary: Barbara Smith volunteered

Treasurer: Barbara Smith nominated Derrick Grigsby

BOARD MEMBER COMMENTS

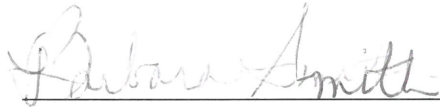
Several board members agreed that the Blue Dot podcast that featured library staff Alisa, Jessica, Diana Lasky and Tiffany Thieneman was great. Some had listened to it twice. Barbara Smith asked about the plumbing at Genealogy and the large tree that stands behind the building. The board had voted at a previous regular meeting to let the tree remain, as double-flushing at the Genealogy building was working well.

ADJOURNMENT

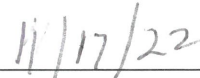
Roger Windell made a motion to adjourn the meeting at 3:52 p.m. Sharon Mathes seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on November 17, 2022, at the ~~Corydon~~ branch.

LANESVILLE



Secretary, HCPL Board of Trustees



Date

