

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
January 26, 2023**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on January 26, 2023. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Sharon Mathes, Vice President; Barbara Smith, Secretary; Jon Howerton, Suetta Tingler and Roger Windell. Also present: Alisa Burch, Director; Jessica Stroud, Head of IT; Diana Lasky, Administrative Assistant/Recording Secretary and Leah Porter of Blue Dot Harrison County. Derrick Grigsby, Treasurer was absent.

Kathy Crimans called the regular meeting to order at 3:12 p.m. and announced that a quorum was present.

PUBLIC INPUT

There was no input from the public.

CONSENT AGENDA

Barbara Smith made a motion to approve the consent agenda for the January 26, 2023, meeting. Sharon Mathes seconded the motion and it was approved by a voice vote.

APPROVAL OF THE AGENDA

Roger Windell made a motion to approve the agenda for the January 26, 2023, meeting. Suetta Tingler seconded the motion and it was approved by a voice vote.

TREASURER'S REPORT

Jon Howerton made a motion to approve the claims, financial reports and funds transfer for December 2022. Sharon Mathes seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

The library closed at 6:30 p.m. on Thursday, December 22, and remained closed Friday, December 23, due to adverse weather conditions caused by Winter Storm Elliott.

In February, the library will be closed:

- o Monday, February 20 – Presidents Day

The library will be searching for new staff for openings in reference, technical services and Elizabeth.

Alisa submitted the 100R in Gateway on January 10. The 100R is a certified report of names, addresses, duties and compensation of public employees.

HCPL will host the Arts Alliance 2023 Shakespeare in the Park performance of A Midsummer Night's Dream by TheatreWorks of Southern Indiana on April 22 at 6:30 p.m. with the location to be determined.

Alisa received the 2023 Budget order for Harrison County on December 28, 2022. HCPL's budget remained the same as that in the 1782 Notice Alisa received on November 15, 2022.

The two new copiers that were ordered in September were delivered on January 18.

HCPL received the final ECF grant reimbursement of \$3,200 for Mobile Beacon and AT&T service for hotspots.

Alisa wrote a letter of support for the Little Free Libraries partnership with the Arts Alliance of Southern Indiana.

Alisa's 2023 Smart Goals were presented.

Alisa will attend ILF Statehouse Day Tuesday, February 7, to help highlight Indiana libraries and participate in the general engagement of state representatives.

An updated Board Contact Sheet was distributed.

Suetta Tingler's term expires on October 31, 2023.

The Read to Feed Harrison County Challenge has 357 readers with 20,814 books read. Heth-Washington Elementary (3rd year in a row) and Corydon Elementary School have total school participation. Duke Energy made their contribution to Harrison County Community Services in December and the library has already received Walmart's \$75 gift card to give when the program is complete. The challenge ends midnight of January 31.

BUSINESS

Henry Blair and Connie Gresham have been hired as part-time library assistants in the youth services department at the Grade 4 minimum pay rate.

The Veteran's Day holiday library closing has been moved from Friday, November 10, to the official holiday on Saturday, November 11.

Jessica Stroud gave a Fire System update. Sonitrol has put in writing that the system will be up to code upon completion of the latest paid update. All branch fire system equipment ownership will be transferred to HCPL allowing the library to choose other management in the future.

Sonitrol will be working on the upgrades on January 30. The library's first fire drill was held on January 10.

The marble floor is in need of restoration and repair. After discussion and bid review, a motion was made by Roger Windell to approve the Midwest Floor bid of \$7,550 to complete the restoration. Jon Howerton seconded the motion and it passed by a voice vote.

BOARD MEMBER COMMENTS

Jon Howerton thanked Alisa for publishing the library 2022 Year In Review.

Barbara Smith is "just amazed at all the books the kiddos have read" for the winter reading program.


ADJOURNMENT

Suetta Tingler made a motion to adjourn the meeting at 3:46 p.m. Roger Windell seconded the motion and it was approved by a voice vote.

The Board will meet again at 3:00 p.m. on February 23, 2023, for the regular Board meeting at the Corydon branch.



Secretary, HCPL Board of Trustees



Date