

**BOARD OF TRUSTEES  
HARRISON COUNTY PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
March 30, 2023**

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A regular meeting of the Board of Trustees of Harrison County Public Library was held on March 30, 2023. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Sharon Mathes, Vice President; Barbara Smith, Secretary; Jon Howerton, Suetta Tingler and Roger Windell. Also present: Alisa Burch, Director; Diana Lasky, Administrative Assistant/Recording Secretary and Leah Porter of Blue Dot Harrison County. Derrick Grigsby, Treasurer was absent.

Kathy Crimans called the regular meeting to order at 3:15 p.m. and announced that a quorum was present.

**PUBLIC INPUT**

Leah Porter announced that the Blue Dot Book Club reports library news and events. Leah reported that she enjoys and reads the Adventure Walk trail book every month and especially liked this month's book *Can I Be Your Dog?*

**CONSENT AGENDA**

Jon Howerton made a motion to approve the consent agenda for the March 30, 2023, meeting. Barbara Smith seconded the motion and it was approved by a voice vote.

**APPROVAL OF THE AGENDA**

Suetta Tingler made a motion to approve the agenda for the March 30, 2023, meeting. Roger Windell seconded the motion and it was approved by a voice vote.

**TREASURER'S REPORT**

Roger Windell made a motion to approve the claims and financial reports for February 2023. Barbara Smith seconded the motion and it was approved by a voice vote.

**COMMUNICATIONS** Presented by Alisa Burch, Director

Harrison County Public Library has received the endowment checks for the OCLC digitization from the Harrison County Community Foundation in the amounts of \$1,486.10, requested from the Nancy A.Keller Genealogy Library Fund, and \$3,535.11, requested from the Frederick Porter Griffin Fund.

On March 15, Cobb Heating & Cooling replaced a condenser fan motor on heating/cooling unit #8 at the Corydon branch.

Twenty-nine staff members have been registered for the ILF Regional Conference Friday, April 28 at the Floyd County Library in New Albany. Due to staffing limitations the Corydon branch will be closed for the day. The Lanesville, Elizabeth, Palmyra and Frederick Porter Griffin locations will remain open.

Harrison County Public Library will host a volunteer appreciation reception Thursday, April 20, from 2:30-4:30 p.m. in the Blaine H. Wiseman Community Room at the Corydon branch of the library.

## **BUSINESS**

Harrison County Public Library has received an insurance settlement from West Bend Mutual Insurance Company in the amount of \$3,954.03 for the Ford Escape. The 2023 Ford Explorer XL 4x4 for \$33,456.56 that is on order with the State Quantity Purchasing Agreement is still on wait due to a gas engine restraint. John Jones Auto Group of Corydon has a gray 2023 Buick Encore GX AWD on the lot available with a municipal discount for \$29,995.

Discussion was held and a motion was made by Roger Windell to cancel the Explorer order through the State Quantity Purchase Agreement and purchase the 2023 Buick Encore locally from John Jones with the municipal discount for \$29,995. Sharon Mathes seconded the motion and it passed by a voice vote. The board requested that the library logo be added to the side panels of the new vehicle.

After discussion about the Lanesville branch, a motion was made by Barbara Smith to change the hours of the Lanesville branch to 11 a.m. - 7 p.m. Monday through Thursday and to remain 9 a.m. – 5 p.m. Friday and Saturday effective May 1, 2023, and to purchase the proposed Makerspace equipment including the vinyl printer. Sharon Mathes seconded the motion and it passed by a voice vote.

The Collection Development Policy was reviewed and discussed. Jon Howerton made a motion to update recommended changes to the Collection Development Policy and it was seconded by Suetta Tingler. The motion passed by a voice vote.

The Request for Reconsideration Form was reviewed and discussed. Suetta Tingler made a motion to include “Library Card Number” on the Request for Reconsideration Form. Roger Windell seconded the motion and it passed by a voice vote.

## **BOARD MEMBER COMMENTS**

Barbara Smith thanked the director for working so hard to get the materials together for the proposed changes to the Lanesville branch. Barbara is really excited about getting the makerspace started. She also stated, “Kudos to you (Alisa) for all of your hard work!”

## **ADJOURNMENT**

Roger Windell made a motion to adjourn the meeting at 3:54 p.m. Jon Howerton seconded the motion and it was approved by a voice vote.

The Board will meet again at 3:00 p.m. on April 27, 2023, for the regular Board meeting at the Palmyra branch.

Barbara Smith  
Secretary, HCPL Board of Trustees

4/27/23  
Date

