

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
June 29, 2023**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on June 29, 2023. The meeting took place at the Elizabeth branch of Harrison County Public Library, 5101 Main Street, Elizabeth, IN. Members of the Board of Trustees present: Kathy Crimans, President; Sharon Mathes, Vice President; Barbara Smith, Secretary; Suetta Tingler and Roger Windell. Also present: Alisa Burch, Director; Diana Lasky, Administrative Assistant/Recording Secretary; Sarah Deatrack, Elizabeth Lead Circ. Associate and Leah Porter of Blue Dot Harrison County. Derrick Grigsby, Treasurer; and Jon Howerton were absent.

Kathy Crimans called the regular meeting to order at 3:00 p.m. and announced that a quorum was present.

PUBLIC INPUT

There was no input from the public.

CONSENT AGENDA

Roger Windell made a motion to approve the consent agenda for the June 29, 2023, meeting. Sharon Mathes seconded the motion and it was approved by a voice vote.

APPROVAL OF THE AGENDA

Barbara Smith made a motion to approve the agenda for the June 29, 2023, meeting. Suetta Tingler seconded the motion and it was approved by a voice vote.

TREASURER'S REPORT

Sharon Mathes made a motion to approve the claims and financial reports for May 2023. Suetta Tingler seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Heather Wyss was hired as Makerspace Specialist-Circulation Assistant for the Lanesville Branch. She will be part of the IT staff under the direction of Jessica Stroud and paid at the Grade 12 pay rate.

Alisa received a letter from Jennifer Clifton of the Indiana State Library Development Office dated June 23, 2023, stating that "at its June 16th meeting, the Indiana Library & Historical Board found Harrison County Public Library to be in compliance with the Public Library Standards (590 IAC 6) for 2022. Your continued efforts toward meeting these standards are appreciated. The Indiana State Library is committed to bringing all of the public libraries in

Indiana into compliance so that we can offer the best possible service to the residents of the state. Thank you, to you and your board, for all your work to ensure these standards are achieved statewide.”

The Elizabeth branch carpets will be cleaned on July 12 by Windell’s Carpet Care. The chairs from the Corydon branch teen area will also be cleaned and moved to the new reading area.

Midwest Floor Restore will repair the marble floor that was under the removed coffee bar for \$965.00. The date is yet to be determined. A café table and magazine spinner have been purchased for the new reading area.

On June 26, one of Main’s circulation clerks stepped off a stool after shelving a hold in the checkout section, twisting her ankle and scraping her knee. She visited the Norton Immediate Care Center in Clarksville where she was diagnosed with a sprained ankle and was released to return to work on her next scheduled work day.

Jessica Stroud, IT head, reported the following statistics for the June Pop-up Libraries:

The Corydon Farmers Market

- 46 booth visitors
- 4 library cards
- 3 summer reading registrations
- 5 Cultural Passes
- 12 books given

The Corydon Pride Festival

- 70 booth visitors
- 6 library cards
- 9 books given

As of 8 am June 29 there were 1,460 people registered for the Summer Reading Program:

- 2023 Adult Summer Challenge = 310
- 2023 Book Babies (newborn to 23 months) = 80
- 2023 Teen Challenge (7th - 12th grade) = 173
- 2023 Youth Summer Challenge (age 2 - 6th grade) = 897

Nine hundred and nine cultural passes have been distributed.

Alisa will attend the ILF’s 2023 Budget Workshop at the Plainfield-Guilford Township Public Library on July 7.

Alisa has an August 9th Budget Workshop scheduled with HCPL’s Department of Local Government and Finance Budget Field Representative Anna Culy.

Eden Ransdell, Sara Deatrick, Nikki Esarey, Pat Schwartz and Alisa will attend the ILF Youth Services Conference August 13-14 at the Central Library in Indianapolis.

Alisa turned the meeting over to lead circulation associate Sara Deatrick for Elizabeth branch updates. Sarah reported that more adult programming has been added and attendance numbers are growing. The painting classes by Nikki and Painting with Jamie are popular with full

attendance. Tara Beckman of Purdue Extension provided a four series class, Dining with Diabetes, that was attended by 8 participants. Tara will present spice and charcuterie board classes in the fall. A train table was donated to the branch and the children are really enjoying the new feature. Summer reading storytime numbers are up. School age children are attending with their younger siblings and Sara makes sure that she has activities for all ages ranging from 6 months to 11 years. The Heroes Wall is on display from Memorial Day through July 4. A local one-room schoolhouse will display student artwork beginning the second week of July. Liz Dennis of the Corydon reference department and Jessica Gonzalez are new employees to the Elizabeth branch. Liz now splits her time between both locations. Sara's Coloring Pages for patrons has given 2,626 pages in 2023.

Sara gave a report on her experience at the South Regional Conference. Sara thought that this was one of the better regional conferences and always finds something positive at conferences. She especially enjoys the opportunity to be able to collaborate with other HCPL employees as well as other libraries. One highlight was learning that Indiana's Talking Books were available not only to the visually impaired, but to the physically impaired and those with reading disabilities. The service provides a device and tapes. Library staff are able to help the public apply for this free public service. Sara excused herself from the meeting after her presentation.

BUSINESS

Interlibrary Loan, Education Reimbursement and Community Room policies were distributed to the board for review at the July meeting.

Kathy Crimans reported on the meeting with architect John Hawkins concerning accessibility at the Frederick Porter Griffin Center. Jon Howerton and Alisa were also in attendance. Due to the flood plain, age of the building, cost and liability issues, it was recommended that no action be taken on the FPGC building. Staff will continue to offer patrons the option to bring historical records and materials to the accessible Main branch for review and use. It was recommended that a sign be placed on the door about this service.

The Lanesville renovation will begin on July 5th by Shireman Construction.

Alisa noted that Suetta Tingler will be leaving her board position on October 31. She thanked Suetta and expressed how appreciative she is for the excellent service to the library and board. Roger Windell commended her on her research and recommendations for the library windows. Suetta is a County Commissioners appointment and Alisa asked for recommendations to submit to the commissioners.

Alisa affirmed that Rachel Baelz is still employed with the library.

A discussion was held concerning school teacher staffing situations around the country and books that are currently being challenged in schools. The library board, in general, affirmed that the library will follow the HCPL Collection Development Policy concerning materials challenges.

BOARD MEMBER COMMENTS

There were no board member comments.

ADJOURNMENT

Roger Windell made a motion to adjourn the meeting at 3:47 p.m. Barbara Smith seconded the motion and it was approved by a voice vote.

The Board will meet again at 3:00 p.m. on July 27, 2023, for the regular Board meeting at the Corydon branch.

Barbara Smith
Secretary, HCPL Board of Trustees

7/27/23
Date