

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
May 30, 2024**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on May 30, 2024. The meeting took place at the Lanesville branch of Harrison County Public Library, 7340 E. Pennington Street NE, Lanesville, IN. Members of the Board of Trustees present: Kathy Crimans, President; Sharon Mathes, Vice President; Barbara Smith, Secretary; Pam Bennett Martin and Roger Windell, members at large; Alisa Burch, Director; Jessica Stroud, Head of IT/Interim Recording Secretary; Heather Wyss, Makerspace Specialist; Trevor Smith, Systems Administrator; Steve Porter of Blue Dot podcast, and Liz Beamer, a member of the public. Derrick Grigsby, Treasurer, and Jon Howerton were absent.

Kathy Crimans called the regular meeting to order at 3:01 p.m. and stated that a quorum was present.

Public Input

There was no input from the public.

Consent Agenda

Roger Windell made a motion to approve the consent agenda for the May 30, 2024 meeting. Sharon Mathes seconded the motion and it was approved by a voice vote.

Approval of the Agenda

Pam Bennett Martin made a motion to approve the agenda for the May 30, 2024 meeting. Barbara Smith seconded the motion and it was approved by a voice vote.

Treasurers' Report

Sharon Mathes made a motion to approve the claims and financial reports for April 2024. Roger Windell seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Wilma Williams has been hired as a Grade 4 library assistant in the reference department. Liz Dennis recently resigned and Eve Kopsolias was reassigned to genealogy. Henry Blair from youth services moved to the reference department as well.

Vonny Adams has been hired as a Grade 4 library assistant in youth services. She was hired as summer help and to fill Henry Blair's hours in youth services before moving to reference.

Corinne Burton, a circulation clerk at Corydon, retired. May 21 was her last day. Jonathan Schraffenberger was hired on May 23 as a Grade 3 library clerk to take her place. Veruzka Colantonio, a part-time circulation clerk at Corydon, turned in her notice on May 29 effective June 12.

Two photographs from the May 10 Shakespeare performance, *The Tempest*, made the front page of the May 15th Corydon Democrat. About 155 people attended the play.

Kelly Powell and Alisa spoke with Brandon Embry, senior account executive with Commonwealth Insurance Partners of Louisville, about health insurance options. Brandon suggested that HCPL become part of the Indiana Chamber of Commerce plan. Their plan renews on October 1. He will have rates and options to consider by the end of July.

HCPL will have pop-up library booths at the June 7 Corydon Farmers Market and the June 22 Corydon Pride Festival.

The \$1,045.39 George L. Hess Endowment Fund grant was deposited on May 22. Several of the items to be purchased, including American Girl dolls, have already arrived.

On May 24, Alisa had a virtual discussion with Vincent Literal, a lead energy advisor for Duke Energy, about ways to cut energy usage and Duke Energy's Incentive Programs. He will arrange for Duke to perform an energy audit at the Corydon location. Vincent believes some of our recent lighting upgrades may qualify for their rebate program.

The Duke Representative, Mark Robinson, did an energy audit on May 29. He sent his proposal this morning. The cost for Willdan Energy Co. to replace all the non-LED lighting fixtures remaining in the Main building will be \$36,427.51. Duke reduces that price with a project incentive of \$9,972.69 making the total cost \$29,724.69. If paid in a lump sum, the total cost is discounted to \$26,454.82. Based on HCPL's existing equipment and operational hours they estimate a potential yearly savings of \$7,517.00 by converting to LED. Steven Schifcar is going to seek other bids on an LED conversion to see how the costs compare to the Willdan Energy Co. proposal.

The InfoExpress Delivery Service with the Indiana State Library was renewed from July 1, 2024 – June 30, 2025, for \$2,352.00. HCPL's Monday and Thursday courier service is discounted by \$820.00 because of a \$610.00 ISL Subsidy and a \$210.00 Resource Sharing Subsidy for being a participating library in SRCS.

Jessica Stroud, IT head, was interviewed by Blue Dot Podcast on May 29 about the Corydon Pride Festival 2024 planned for June 22.

David Wallace started to replace the water line at the Carnegie building today. The work will be completed tomorrow once the town has installed a pigtail on the water meter.

Diana Lasky, administrative assistant, will take FMLA after she exhausts her PTO.

Heather Wyss, HCPL Makerspace Specialist, provided an update regarding the makerspace at the Lanesville branch. Heather gave an overview of use statistics and user demographics, and shared common projects of makerspace users. Jessica Stroud, Head of IT, stated that both Heather and Trevor Smith go above and beyond to ensure that makerspace users' projects are successful and that users leave happy.

BUSINESS

Members of the board continued their conversation from the April meeting regarding the circulating hotspot collection.

Alisa stated that the terms of board members Jon Howerton and Roger Windell are due to expire on December 31, 2024.

BOARD MEMBER COMMENTS

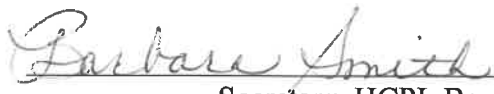
Barbara Smith said that she thinks that the library's makerspace is great, and that people she has spoken to about the space are surprised by what can be done there. The makerspace is a "huge addition" to the library.

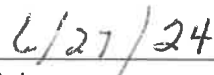
Kathy Crimans thanked Jessica Stroud for filling in as recording secretary under the current circumstances.

ADJOURNMENT

Roger Windell made a motion to adjourn the meeting at 3:32 p.m. Pam Bennett Martin seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on June 27, 2024 at the Palmyra branch.


Secretary, HCPL Board of Trustees


Date

