

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
August 29, 2024**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on August 29, 2024. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Sharon Mathes, Vice President; Barbara Smith, Secretary; Derrick Grigsby, Treasurer; Jon Howerton, Pam Bennett Martin, and Roger Windell, members at large; Alisa Burch, Director; Jessica Stroud, Head of IT/Interim Recording Secretary; Kelly Powell, Business Manager, and Leah Porter from Blue Dot Harrison County. Kathy Crimans, President, was absent.

Sharon Mathes called the regular meeting to order at 3:04 p.m. and stated that a quorum was present.

Public Input

There was no input from the public.

Consent Agenda

Roger Windell made a motion to approve the consent agenda for the August 29, 2024 meeting. Jon Howerton seconded the motion and it was approved by a voice vote.

Approval of the Agenda

Pam Bennett Martin made a motion to approve the agenda for the August 29, 2024 meeting. Barbara Smith seconded the motion and it was approved by a voice vote.

Treasurers' Report

Barbara Smith made a motion to approve the claims and financial reports for July 2024. Roger Windell seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Jaymee Jansa was hired as a Grade 3 library clerk to work part-time in circulation at Corydon. She is taking Kaitlyn Taylor's place.

Megan Grindle, Palmyra, Grade 3 library clerk, is reducing her hours. The search is on for another part-time employee.

Jon Howerton's term ends on December 31, 2024. The Lanesville School Board has selected Jaycen Abell as Jon's replacement. He will be appointed during their December board meeting.

Roger Windell's term also expires on December 31. Roger's appointing agency is the Harrison County Commissioners.

Jessica Stroud will assume Assistant Director duties on September 9 when she will move from Grade 12 IT Specialist to Grade 13 Assistant Director. Her salary scale will increase from the minimum times the HCPL experience bonus.

Cobb Heating and Cooling had to install a new capacitor on the Unit 8 air conditioner at Main on August 27.

Tiffany Thieneman hosted the ILF District 6 Programming Roundtable at Lanesville this morning (August 29). Sara Deatruck and Alisa attended.

2025 Budget Calendar

August 29 – 2025 Budget Public Hearing @ 3 pm before the regular August board meeting

September 26 – 2025 Budget Adoption Meeting @ 3 pm before the regular September board meeting

November 1 – Deadline for all taxing units to adopt 2025 budgets, tax rates, and tax levies

Alisa and Jessica provided an updating regarding the future of ILL services for HCPL users. Alisa, Bethany Banet, Jessica and Trevor Smith met virtually with Courtney Brown and Britta Dorsey from the ISL to learn more about the Evergreen ILS. Indiana State Library is due to soon provide an update to HCPL regarding OCLC WorldShare pricing and possible subsidization.

Alisa provided an update regarding the replacement of plumbing at the Frederick Porter Griffin Center for Local History and Genealogy.

The 2024 SoIN Big Read will run from September 22 to November 1. A kickoff event featuring Edith Vonnegut Squibb will be held at Ivy Tech Sellersburg on September 24.

BUSINESS

Kelly Powell, Harrison County Public Library Business Manager, was present at the meeting to answer any questions the members of the board might have regarding proposed staff health insurance quotes. Pam Bennett Martin made a motion to approve Anthem plan AA7CT, and to move staff disability coverage to Mutual of Omaha. Barbara Smith seconded the motion and it was approved by a voice vote.

Derrick Grigsby made a motion to give Alisa permission to initiate negotiations of the purchase of real property. Pam Bennett Martin seconded the motion and it was approved by a voice vote.

Alisa presented a proposed change to the 2024 HCPL salary scale for substitute workers. Roger Windell made a motion to approve the change in the pay scale for substitutes, and Jon Howerton seconded the motion. It was then approved by a voice vote.

Alisa presented to the members of the board salary increase comparisons for 2025.

Alisa presented Jessica's request for tuition assistance. Pam Bennett Martin made a motion to approve the request for tuition assistance. Jon Howerton seconded the motion, and it was approved by a voice vote.

Alisa distributed a comparison of costs for conversion to LED lights. Derrick Grigsby made a motion to approve Eckart Supply's proposal for the conversion. Roger Windell seconded the motion, and Pam Bennett Martin abstained. The motion was approved by a voice vote.

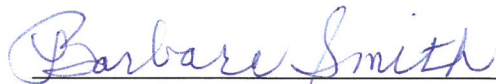
BOARD MEMBER COMMENTS

Jon Howerton asked Alisa and Jessica if they have considered presenting to the council and commissioners [following their presenting to the R.S.V.P. SWAG group in Ramsey on Tuesday, September .

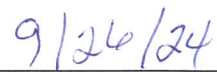
ADJOURNMENT

Roger Windell made a motion to adjourn the meeting at 3:39 p.m. Derrick Grigsby seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting following the Public Budget Adoption meeting at 3:00 p.m. on September 26, 2024, at the Corydon branch.



Secretary, HCPL Board of Trustees



Date