

**BOARD OF TRUSTEES  
HARRISON COUNTY PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
September 26, 2024**

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A regular meeting of the Board of Trustees of Harrison County Public Library was held on September 26, 2024. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Sharon Mathes, Vice President; Barbara Smith, Secretary; Derrick Grigsby, Treasurer; Roger Windell; Alisa Burch, Director, Jessica Stroud, Assistant Director and interim Recording Secretary, and Leah Porter of Blue Dot Harrison County. Jon Howerton and Pam Bennett Martin were absent.

Kathy Crimans called the regular meeting to order at 3:02 p.m. and stated that a quorum was present.

**Public Input**

There was no input from the public.

**Consent Agenda**

Barbara Smith made a motion to approve the consent agenda for the September 26, 2024 meeting. Sharon Mathes seconded the motion and it was approved by a voice vote.

**Approval of the Agenda**

Roger Windell made a motion to approve the agenda for the September 26, 2024 meeting. Derrick Grigsby seconded the motion and it was approved by a voice vote.

**Treasurers' Report**

Barbara Smith made a motion to approve the claims and financial reports for August 2024. Sharon Mathes seconded the motion and it was approved by a voice vote.

**COMMUNICATIONS** Presented by Alisa Burch, Director

It is Banned Books Week from September 22 through 28, 2024.

2025 Budget Calendar

- **September 26 – 2025 Budget Adoption Meeting @ 3 pm** before the regular September board meeting
- **November 1** – Deadline for all taxing units to adopt 2025 budgets, tax rates, and tax levies

Alisa and Jessica provided an update regarding the ILL situation.

The SoIN Big Read takes place from September 22 through November 1, 2024. There is a full calendar of events planned, several will take place at HCPL.

The employee health insurance switch will not happen until at least November 1.

Grace Sellers, Southeast Regional Outreach Facilitator for the Indiana Secretary of State will set up a table to register eligible voters and answer questions and concerns that people may have about voting.

The 2024 HCPL Staff Education Day/Employee Appreciation Luncheon will take place on Monday, October 14.

HCPL will sponsor the movie *Halloweentown* for Cinema on Chestnut on Friday, October 25 at Bicentennial Park. There will be trick or treating at the downtown merchants from 5-7pm costume contests, and more.

The Indiana Department of Health will bring their Mobile Health Van to Palmyra from 11am to 4pm on Friday, November 8, and Thursday, November 11, to offer flu vaccines to individuals under/over 65, and the latest COVID vaccine.

## **BUSINESS**

Regarding the executive session held at 2:45pm: Barbara Smith made a motion to move the Business Manager pay from Grade 8 to Grade 12 on the HCPL Salary Scale. Roger Windell seconded the motion, and it was approved by a voice vote.

Barbara Smith made a motion to approve the 2024 Longevity Pay for eligible staff. Sharon Mathes seconded the motion, and it was approved by a voice vote.

Derrick Grigsby made a motion to approve the 2025 HCPL pay periods, holiday closed dates, and board meetings as presented. Sharon Mathes seconded the motion, and it was approved by a voice vote.

Sharon Mathes made a motion to approve the letter to the County Commissioners in which the library recommends Jo Ann Spieth-Saylor for the HCPL Board of Trustees. Roger Windell seconded the motion, and it was approved by a voice vote.

The 2025 HCPL salary discussion was tabled until the October 2024 meeting.

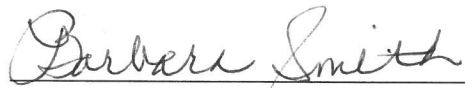
## **BOARD MEMBER COMMENTS**

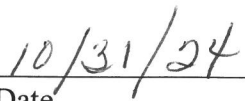
*There were no additional comments.*

**ADJOURNMENT**

Sharon Mathes made a motion to adjourn the meeting at 3:20 p.m. Barbara Smith seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on Thursday, October 31, 2024, at the Corydon branch.

  
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Secretary, HCPL Board of Trustees

  
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Date

