

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
November 21, 2024**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on November 21, 2024. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Trustees present: Kathy Crimans, President; Sharon Mathes, Vice President; Barbara Smith, Secretary; Jon Howerton, Pam Bennett Martin, Roger Windell, members at large; Alisa Burch, Director, Jessica Stroud, Assistant Director/interim Recording Secretary; Bethany Banet, Head of Technical Services/Cataloging, and Cari Roberts, a member of the 2025 class of Leadership Harrison County. Derrick Grigsby, Treasurer, was absent.

Kathy Crimans called the regular meeting to order at 3:00 p.m. and stated that a quorum was present.

Public Input

There was no input from the public.

Consent Agenda

Roger Windell made a motion to approve the consent agenda for the November 21, 2024 meeting. Sharon Mathes seconded the motion and it was approved by a voice vote.

Approval of the Agenda

Jon Howerton made a motion to approve the agenda for the November 21, 2024 meeting. Barbara Smith seconded the motion and it was approved by a voice vote.

Treasurers' Report

Barbara Smith made a motion to approve the claims and financial reports for October 2024. Jon Howerton seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

In November the library will be closed:

- Wednesday, November 27 – Close at 5 pm for Thanksgiving
- Thursday, November 28 - Thanksgiving
- Friday, November 29 - Thanksgiving

In December the library will be closed:

- Tuesday, December 24 – Christmas Eve
- Wednesday, December 25 – Christmas
- Tuesday, December 31 – New Year’s Eve

HCPL received the 1782 Notice for Budget Year 2025. The Department of Local Government Finance approved the full budget as requested.

An ILL update was provided by Alisa and Jessica. Interlibrary loan services should be available to patrons shortly.

Keith Jones Electrical continues working on installing the LED lighting upgrades.

Save the date for a reception for Bryan Moss on Friday, December 13.

Bethany Banet, head of technical services/cataloging, provided an update to the board. Bethany reviewed the process that a newly-added item follows from placing the order to cataloging the item to shelving the item.

BUSINESS

Pam Bennett Martin made a motion to elect the following 2025 slate of HCPL board officers:

Kathy Crimans, President
Sharon Mathes, Vice President
Barbara Smith, Secretary
Jessica Stroud, Treasurer

Jon Howerton seconded the motion, and the slate of officers was adopted by a voice vote.

Jon Howerton made a motion to approve the 2024 HCPL salary schedule that is comprised of a 3% across-the-board increase. Sharon Mathes seconded the motion, and it was approved by a voice vote.

Pam Bennett Martin made a motion to reject the counter offer letter received by HCPL. Roger Windell seconded the motion, and it was approved by a voice vote.

BOARD MEMBER COMMENTS

Roger Windell said that Alisa did an excellent job preparing the counter offer letter.

Pam Bennett Martin congratulated the newly-elected officers of the board.

ADJOURNMENT

Roger Windell made a motion to adjourn the meeting at 3:30 p.m. Pam Bennett Martin seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on Thursday, December 19, 2024, at the Corydon branch.

Barbara Smith
Secretary, HCPL Board of Trustees

12/19/24
Date

