

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
January 30, 2025**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on January 30, 2025. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board of Finance present: Kathy Crimans, President; Sharon Mathes, Vice-President; Barbara Smith, Secretary; Derrick Grigsby, Pamela Bennett Martin, Sharon Rothrock, Jo Ann Spieth-Saylor, Alisa Burch, Director, Jessica Stroud, Assistant Director/Treasurer/ Recording Secretary, Leah Porter of Blue Dot Harrison County, and Liz Beamer, a member of the public.

Kathy Crimans called the regular meeting to order at 3:06 p.m. and stated that a quorum was present.

Public Input

There was no input from the public.

Consent Agenda

Pam Bennett Martin made a motion to approve the consent agenda for the January 30, 2025 meeting. Sharon Mathes seconded the motion and it was approved by a voice vote.

Approval of the Agenda

Sharon Mathes made a motion to approve the agenda for the January 30, 2025 meeting. Derrick Grigsby seconded the motion and it was approved by a voice vote.

Treasurers' Report

Sharon Mathes made a motion to approve the claims, financial reports, and transfer of funds for December 2024. Pamela Bennett Martin seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

HCPL has two new board members. The Lanesville Community School Board appointed Sharon Rothrock to fill the seat Jon Howerton had held for 16 years. During their January 21 meeting, the Harrison County Commissioners appointed Jo Ann Spieth-Saylor to fill the seat Roger Windell held. Both terms expire on December 31, 2028.

HCPL had these weather-related closures and delays in January

- Monday, January 6 - Closed
- Tuesday, January 7 - Closed
- Wednesday, January 8 – Closed at 6 pm
- Thursday, January 9 – Closed at 6 pm
- Friday, January 10 – Closed at 12 pm
- Saturday, January 11 – Opened at 12 pm

HCPL closed on the 201-203 North Capitol Avenue property (the Emporium) on December 16, 2024, on a contract sale from Kintner House, Inc. The second and final payment was made on Friday, January 10, 2025.

In February the library will be closed on Monday, February 17 for Presidents Day.

The Department of Local Government Finance sent out the Harrison County certified 2025 Budget Order on January 6. HCPL received their full budget with a slightly lower certified tax rate than 2024.

On January 24, Alisa received word that HCPL's last Department of Local Government Finance Field Representative Anna Culy has been reassigned and will no longer be representing Harrison County. The new Harrison County DLGF representative will be Miranda Bucy.

The 100R, a certified report of names, addresses, duties and compensation of HCPL employees, was submitted by Alisa through the Indiana Gateway on January 21.

Alisa and Jessica provided an ILL update.

Alisa provided a 2025 Read to Feed Harrison County Winter Reading Program update.

The reception honoring Bryan Moss will be rescheduled.

Janice Kirkham was hired as a library assistant in youth services at the Grade 4 pay rate.

HCPL by the Numbers handout created by Jessica Stroud was distributed.

E-rate Category 2 Forms for FY25-26 for managed Wi-Fi have been filed.

Jessica Stroud and Alisa will attend the Indiana Library Federation Statehouse Day on February 3 to talk to legislators about proposed bills affecting libraries.

Alisa provided the latest on SB283.

Alisa distributed a board contact sheet for 2025.

Alisa provided the HCPL 2024 Year in Review.

Alisa provided her SMART Goals.

BUSINESS

Jo Ann Spieth-Saylor made a motion to submit an endowment request from the Frederick Porter Griffin Fund to cover the CONTENTdm base subscription in the amount of \$3,795.92 and CONTENTdm storage in the amount of \$1,530.68. Sharon Mathes seconded the motion, and it was approved by a voice vote. Derrick Grigsby abstained.

Alisa distributed the Bylaws of the Board of Trustees for review. Pamela Bennett Martin made a motion to approve following review. Barbara Smith seconded the motion, and it was approved by a voice vote.

Pamela Bennett Martin made a motion to approve the HCPL mileage rate of \$0.70, the current IRS rate. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

Derrick Grigsby made a motion to approve the Indiana PERF Resolution Authorizing Alisa Burch, Brandy Wilkerson, and Jessica Stroud as agents to accept pension liability on behalf of the governing body. Sharon Rothrock seconded the motion and it was approved by a voice vote. The resolution was signed by all board members present.

Jo Ann Spieth Saylor performed the Oath of Office of the Board of Trustees.

Jessica Stroud performed the Oath of Office of Treasurer of the Board of Trustees for a surety bond.

BOARD MEMBER COMMENTS

Barbara Smith welcomed Sharon Rothrock and Jo Ann Spieth-Saylor, adding that they will be an asset to the board. She also expressed that she's glad that HB283 is not moving further.

Kathy Crimans stated that she is grateful for this board and grateful that HB283 will not move out of committee.

ADJOURNMENT

Sharon Mathes made a motion to adjourn the meeting at 3:49 p.m. Jo Ann Spieth-Saylor seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting following the Board of Finance meeting at 3:00 p.m. on Thursday, February 27, 2025, at the Corydon branch.

Barbara Smith
Secretary, HCPL Board of Trustees

2/27/27
Date