

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
April 24, 2025**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on April 24, 2025. The meeting took place at the Corydon branch of Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN. Members of the Board present: Sharon Mathes, Vice-President; Barbara Smith, Secretary; Pam Bennett Martin, Sharon Rothrock, Jo Ann Spieth-Saylor, Alisa Burch, Director, Jessica Stroud, Assistant Director/Treasurer & Recording Secretary, Leah Porter of Blue Dot Harrison County, and Brandy Wilkerson, Business Manager. Kathy Crimans, President, and Derrick Grigsby were absent.

Sharon Mathes called the regular meeting to order at 3:00 p.m. and stated that a quorum was present.

Public Input

There was no input from the public.

Consent Agenda

Pam Bennett Martin made a motion to approve the consent agenda for the April 24, 2025 meeting. Sharon Rothrock seconded the motion and it was approved by a voice vote.

Approval of the Agenda

Barbara Smith made a motion to approve the agenda for the April 24, 2025 meeting. Jo Ann Spieth-Saylor seconded the motion and it was approved by a voice vote.

Treasurers' Report

Barbara Smith made a motion to approve the claims and financial reports for March 2025. Pam Bennett Martin seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

HCPL will be closed Monday, May 26, in observance of Memorial Day.

Coby Young was hired on April 2 as the Saturday and substitute Makerspace Assistant at the Grade 12 pay rate.

The Palmyra Branch was closed April 5, 7, 8, and 9 due to high water cutting off access to the parking lot. No water entered the building.

HCPL closed the Main, Lanesville and Palmyra branches for 31 staff members to attend the 2025 Regional Conference on Friday, April 11 at the Floyd County Library in New Albany. The Frederick Porter Griffin Center and the Elizabeth branch remained open to serve the public.

HCPL postponed the Volunteer Appreciation Reception until the afternoon of Thursday, August 28 (day of the board meeting). Volunteers were recognized during National Volunteer Week on library blog, social media accounts and through an eBlast on April 21.

On April 10, Alisa was interviewed by WHAS11 photojournalist Levi Hammer about the effects President Trump's Executive Order to eliminate the Institute of Museum and Library Services, Governor Braun's 30% cut to the Indiana State Library budget in HB1001 and the passage of SB1 Property Tax reform would have on libraries in the viewing area. The Jefferson County Public Library Director, Judi Terpening, was also interviewed.

Brandy Wilkerson submitted the US Census 2024 Annual Integrated Economic Survey on April 22.

Jessica Stroud completed the Indiana State Data Center Survey on April 22.

The HCPL Employee Handbook has been updated and will be sent to BizAssure for review.

Summer reading pre-registration will begin Tuesday, May 27. The June 1 through July 31 Summer Reading Challenge theme is *Color Your World*. All ages are invited to participate. Each library branch will offer storytimes, programs and activities. Although activity calendars and pre-registration begin on May 27, book logging does not start until June 1.

Community Conversation dates for the next HCPL 5-year strategic plan:

- Lanesville Branch – 6 pm May 29
- Palmyra Branch – 6 pm June 26
- Elizabeth Branch – 6 pm July 31

Brandy Wilkerson, business manager, introduced herself and provided an overview of her position at Harrison County Public Library.

BUSINESS

A discussion regarding the insurance valuation of the Buick Encore was tabled pending further information from the body shop.

Pam Bennett Martin made a motion to approve Cobb Heating and Cooling's estimate for work prior to and after the roof replacement at the Emporium building. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

Jo Ann Spieth-Saylor made a motion to approve electrical work by Keith Jones Electrical prior to and after the roof replacement at the Emporium building. Barbara Smith seconded the motion, and it was approved by a voice vote.

Pam Bennett Martin made a motion to hold a brainstorming session for the 5-year strategic plan on Thursday, September 25, 2025 at 1:00 p.m. at the Corydon branch. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

BOARD MEMBER COMMENTS

Barbara Smith welcomed Brandy Wilkerson aboard. Barbara asked if the filing cabinets from The Corydon Democrat were delivered; Alisa replied that the contents of the filing cabinets had been delivered to the Emporium building.

Pam Bennett Martin said, "Lots going on!"

ADJOURNMENT

Barbara Smith made a motion to adjourn the meeting at 3:41 p.m. Sharon Rothrock seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on Thursday, May 29, 2025, at the Lanesville branch.

Barbara Smith
Secretary, HCPL Board of Trustees

5/28/25
Date

