

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
May 29, 2025**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on May 29, 2025. The meeting took place at the Lanesville branch of the Harrison County Public Library, 7340 NE Pennington Street, Lanesville, IN 47136. Members of the Board present: Kathy Crimans, President; Sharon Mathes, Vice-President; Barbara Smith, Secretary; Derrick Grigsby, Sharon Rothrock, Jo Ann Spieth-Saylor, Alisa Burch, Director, Jessica Stroud, Assistant Director/Treasurer & Recording Secretary, Leah Porter of Blue Dot Harrison County, Heather Rapp, Makerspace Specialist, and Stanton Melton from Nationwide Contracting. Pam Bennett Martin was absent.

Kathy Crimans called the regular meeting to order at 3:15 p.m. and stated that a quorum was present.

Public Input

Stanton Melton from Nationwide Contracting, located in Shelbyville, IN, briefly presented aerial photographs and details of what he believes to be roof damage resulting from hail to the Genealogy and Corydon branch buildings.

Consent Agenda

Barbara Smith made a motion to approve the consent agenda for the May 29, 2025 meeting. Sharon Mathes seconded the motion and it was approved by a voice vote.

Approval of the Agenda

Sharon Mathes made a motion to approve the agenda for the May 29, 2025 meeting. Sharon Rothrock seconded the motion and it was approved by a voice vote.

Treasurers' Report

Derrick Grigsby made a motion to approve the claims, financial reports, and transfer within operating funds for April 2025. Barbara Smith seconded the motion and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Morgan Adams was hired on May 21 as a Summer Reading Assistant at the Grade 4 pay rate.

BizAssure reviewed HCPL's employee handbook. The review stated that the handbook contained 91% of the core sections mandatory for labor law compliance and 88% of important sections that are not mandatory; and if HCPL chooses to include those sections, all elements must be present. BizAssure's HR Consultant will update the policies to include what is missing for \$700. Once completed and approved by the library board of trustees, the handbook will be distributed to all staff in PDF form, making it easier to update with policy changes.

The Lanesville Makerspace received a shoutout from Graylin Porter at the end of the May 7 Episode 95 of the Blue Dot Podcast.

Information has been sent to Sewah Studios to update the deteriorating historical marker in front of Main.

HCPL is partnering with the Chamber of Commerce to offer two Collette tours in 2026 - British Landscapes in May and Canyon Country in October.

Summer Reading Challenge pre-registration is underway. The all-age challenge, *Color Your World*, starts June 1 and runs through July 31.

Alisa completed and submitted the Pre-Budget 2026 Worksheet in Gateway on May 28.

SirsiDynix offered a reduced cost for the ILS after Jessica told them HCPL was considering switching to Evergreen.

Community Conversation dates for the next HCPL 5-year strategic plan:

- Lanesville Branch – 6 pm, today
- Palmyra Branch – 6 pm, June 26
- Elizabeth Branch – 6 pm, July 31
- Harrison County Community Foundation Meeting Room – 6 pm, August 26

Alisa has a virtual budget workshop meeting scheduled with HCPL's new Department of Local Government Finance representative, Benjamin Swift, on July 29.

Meet Heather Rapp, Lanesville Makerspace Specialist.

BUSINESS

Barbara Smith made a motion to approve and sign all of the documents needed to join Evergreen Indiana, including the Evergreen Indiana membership agreement, code of ethics, and payment program. Sharon Mathes seconded the motion, and it was approved by a voice vote.

Sharon Rothrock made a motion to approve an endowment request in the amount of \$1,263.79 from the Harry F. Kepner and Mildred A. Kepner O'Bannon Genealogy Fund for the Ancestry Library Edition subscription renewal. Barbara Smith seconded the motion, and it was approved by a voice vote. Derrick Grigsby abstained.

Sharon Mathes made a motion to approve switching to the new offer from SirsiDynix for a two-year commitment period. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

Barbara Smith made a motion to approve the tuition reimbursement and tuition assistance requests for Jessica. Jo Ann Spieth-Saylor seconded the motion, and it was approved by a voice vote.

BOARD MEMBER COMMENTS

Barbara Smith said that she is impressed with Makerspace Specialist Heather. She would love to make a banner. Barbara also mentioned meeting with local PTO groups about the Makerspace to get teachers involved and learning about what the Makerspace offers. She suggested sending an invitation to PTOs to visit. She added that she is impressed with all of the staff at the Lanesville branch.

Kathy Crimans said that she would like to make a banner, too, but she would need to swap out the paper to do so.

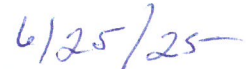
ADJOURNMENT

Sharon Rothrock made a motion to adjourn the meeting at 3:41 p.m. Sharon Mathes seconded the motion and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3:00 p.m. on Thursday, June 26, 2025, at the Palmyra branch.



Secretary, HCPL Board of Trustees



Date

