

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
October 30, 2025**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on October 30, 2025. The meeting took place at the Corydon branch of the Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN 47112. Members of the Board present: Kathy Crimans, President; Sharon Mathes, Vice-President; Barbara Smith, Secretary; Derrick Grigsby, Pam Bennett Martin, Sharon Rothrock, Jo Ann Spieth-Saylor, Alisa Burch, Director, Jessica Stroud, Assistant Director/Treasurer & Recording Secretary, Brandy Wilkerson, Business Manager, Leah Porter of Blue Dot Harrison County, and Eden Ransdell, Youth Services Manager.

Kathy Crimans called the regular meeting to order at 3:00 p.m. and stated that a quorum was present.

Public Input

There was no public input.

Consent Agenda

Pam Bennett Martin made a motion to approve the consent agenda for the October 30, 2025, meeting. Sharon Mathes seconded the motion, and it was approved by a voice vote.

Approval of the Agenda

Barbara Smith made a motion to approve the agenda for the October 30, 2025, meeting. Jo Ann Spieth-Saylor seconded the motion, and it was approved by a voice vote.

Treasurers' Report

Sharon Rothrock made a motion to approve the claims, financial reports, and transfer of funds for September 2025. Pam Bennett Martin seconded the motion, and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Alisa provided an update on the renewal of employee insurance.

Alisa provided an audit update.

Quarter-page notary flyers have been distributed to all of the banks in Corydon, the Harrison County Clerk's Office, and the Corydon Town Hall so that they can be handed out to the public. The flyers contain a QR code that link directly to HCPL's notary appointment request form. All branches' phone numbers are also listed.

The replacement historic marker is currently being painted and will ship soon.

Mariya Morton was hired on October 16 to replace Jan Kirkham in youth services. She will be at the Grade 3 Library Clerk pay rate.

In November the library will be closed:

- o Tuesday, November 11 – Veterans Day
- o Wednesday, November 26 – Close at 5 pm
- o Thursday, November 27 – Thanksgiving
- o Friday, November 28 - Thanksgiving

West Bend will cover the damages to the Buick Encore, less the deductible.

Cobb Heating and Air fixed the furnace for Backroads Market.

The Designated Purpose Grant Final Report from the August disbursement from Harry F. Kepner and Mildred A. Kepner O'Bannon Genealogy Library Fund was submitted on October 29.

Eden Ransdell, youth services manager, provided an update on her role as head of Youth Services and on the department's goings-on.

BUSINESS

Jo Ann Spieth-Saylor made a motion to adopt version B of the updated Harrison County Public Library Code of Conduct. Sharon Mathes seconded the motion, and it was approved by a voice vote.

Pam Bennett Martin made a motion to increase HCPL employees' salary by 3% for 2026. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

Pam Bennett Martin made a motion to retain the current slate of HCPL Board of Trustees officers for 2026: President Kathy Crimans, Vice-President Sharon Mathes, and Secretary Barbara Smith. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

BOARD MEMBER COMMENTS

Jo Ann Spieth-Saylor said that Eden does a wonderful job; she always sends copy to the paper without being prompted. She is floored at the number of youth programs offered.

Barbara Smith said that the library has hired another one of her former students (Mariya).

Pam Bennett Martin asked about consultants for space planning. Alisa responded that she is concerned about the future of library funding.

ADJOURNMENT

Sharon Rothrock made a motion to adjourn the meeting at 3:43 p.m. Barbara Smith seconded the motion, and it was approved by a voice vote.

The board will meet again for the next regular board meeting at 3 pm on Thursday, November 20, 2025, at the Corydon branch.

Barbara Smith
Secretary, HCPL Board of Trustees

11/20/25
Date

