

**BOARD OF TRUSTEES  
HARRISON COUNTY PUBLIC LIBRARY  
MINUTES  
REGULAR MEETING  
November 20, 2025**

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A regular meeting of the Board of Trustees of Harrison County Public Library was held on November 20, 2025. The meeting took place at the Corydon branch of the Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN 47112. Members of the Board present: Kathy Crimans, President; Sharon Mathes, Vice-President; Barbara Smith, Secretary; Derrick Grigsby, Pam Bennett Martin, Sharon Rothrock, Jo Ann Spieth-Saylor, Alisa Burch, Director, Jessica Stroud, Assistant Director/Treasurer, Brandy Wilkerson, Business Manage & Recording Secretary, Leah Porter of Blue Dot Harrison County, and Debbie McClanahan, Main Lead Circulation Associate.

Kathy Crimans called the regular meeting to order at 3:15 p.m. and stated that a quorum was present.

**Public Input**

There was no public input.

**Consent Agenda**

Pam Bennett Martin made a motion to approve the consent agenda for the November 20, 2025, meeting. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

**Approval of the Agenda**

Sharon Mathes made a motion to approve the agenda for the November 20, 2025, meeting. Jo Ann Spieth-Saylor seconded the motion, and it was approved by a voice vote.

**Treasurers' Report**

Barbara Smith made a motion to approve the claims, financial reports, and transfer of funds for October 2025. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

**COMMUNICATIONS** Presented by Alisa Burch, Director

Alisa provided an audit update.

HCPL received the 1782 Notice for Budget Year 2026. The Department of Local Government Finance approved the full budget as requested.

In November the library will be closed:

- Wednesday, November 26 – Close at 5 pm
- Thursday, November 27 – Thanksgiving
- Friday, November 28 - Thanksgiving

In December the library will be closed:

- Wednesday, December 24 – Christmas Eve
- Thursday, December 25 – Christmas
- Wednesday, December 31 – New Year's Eve

Alisa updated the Organizational Chart.

Alisa and Jessica talked about the sessions they attended at the ILF Annual Conference,

Debbie McClanahan, main lead circulation associate, provided an update on her role as main lead circulation associate and on the department's goings-on.

## **BUSINESS**

Pam Bennett Martin made a motion to approve by acclamation the election of 2026 Board Officers: Kathy Crimans – President, Sharon Mathes – Vice President, and Barbara Smith – Secretary. Jo Ann Spieth-Saylor seconded the motion, and it was approved by a voice vote.

Barbara Smith made a motion for the approval of the 2026 Salary Resolution & Salary Scale. Sharon Mathes seconded the motion, and it was approved by a voice vote.

A Director Search Committee was formed consisting of Barbara Smith, Pam Bennett Martin, Jo Ann Spieth-Saylor, and Derrick Grigsby.

## **BOARD MEMBER COMMENTS**

There were no board member comments.

## **ADJOURNMENT**

Barbara Smith made a motion to adjourn the meeting at 3:41 p.m. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3 pm on Thursday, December 18, 2025, at the Corydon branch.

Barbara Smith  
Secretary, HCPL Board of Trustees

12/18/25  
Date