

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
December 18, 2025**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on December 18, 2025. The meeting took place at the Corydon branch of the Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN 47112. Members of the Board present: Sharon Mathes, Vice-President; Barbara Smith, Secretary; Derrick Grigsby, Pam Bennett Martin, Sharon Rothrock, Jo Ann Spieth-Saylor, Alisa Burch, Director, Jessica Stroud, Assistant Director/Treasurer, Brandy Wilkerson, Business Manager & Recording Secretary, Jason L. Powers of Leadership Harrison County. Kathy Crimans, President was absent.

Sharon Mathes called the regular meeting to order at 3:00 p.m. and stated that a quorum was present.

Public Input

There was no public input.

Consent Agenda

Barbara Smith made a motion to approve the consent agenda for the December 18, 2025, meeting. Pam Bennett Martin seconded the motion, and it was approved by a voice vote.

Approval of the Agenda

Jo Ann Spieth-Saylor made a motion to approve the agenda for the December 18, 2025, meeting. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

Treasurers' Report

Sharon Rothrock made a motion to approve the claims, financial reports, and transfer of funds for November 2025. Pam Bennett Martin seconded the motion, and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Delays and closures:

- One-hour weather delay at Main and the FPGC on Tuesday, December 2.
- Main, Elizabeth and Palmyra closed at 7:30 pm on Thursday, December 11 due to weather.

- All locations had a two-hour weather delay on Friday, December 12.
- The Palmyra Branch opened at 2 pm on Monday, December 15, due to a power outage.

The 2026 Read to Feed Harrison County Winter Reading Challenge will run January 1-31. If the community reaches the 10,000 book reading goal, these businesses will donate - \$1,000 from Duke Energy, \$1,000 from Lucas Oil, \$500 from Caesars Southern Indiana, \$250 from Eckart Supply, and \$200 from Harrison REMC.

In December, the library will be closed:

- Wednesday, December 24 – Christmas Eve
- Thursday, December 25 – Christmas
- Wednesday, December 31 – New Year's Eve

In January, the library will be closed:

- Thursday, January 1 – New Year's Day
- Monday, January 19 – Martin Luther King Jr. Day

Alisa presented the rough draft of the 2026-2030 Strategic Plan to the board.

PLAC fees will be \$70 for 2026, which is the same as last year.

The leaks at the Emporium were repaired. The repairs were covered under the warranty.

The leaks at Main have been repaired as well.

BUSINESS

Sharon Rothrock made a motion to post the director position. Barbara Smith seconded the motion, and it was approved by a voice vote.

Pam Bennett Martin made a motion for the approval to Transfer Funds Between Categories – LIRF Fund. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

Jo Ann Spieth-Saylor made a motion for the approval of the SBOA Internal Control Guidelines Training Stats. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

Barbara Smith made a motion to approve tuition reimbursement for Jessica Stroud's 2025 fall semester and the approval of the request for tuition assistance for the 2026 spring semester. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

BOARD MEMBER COMMENTS

Pam Bennett Martin asked if the closures caused any patron issues. Alisa responded none that she was aware of.

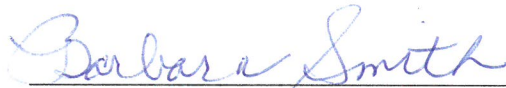
Sharon Rothrock asked if the elevator was working. Alisa responded that the elevator had been repaired.

Sharon Rothrock said that she thinks the Board Meeting Packets that Alisa emails out are great.

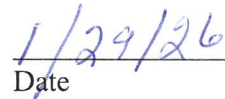
ADJOURNMENT

Pam Bennett Martin made a motion to adjourn the meeting at 3:18 p.m. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3 pm on Thursday, January 29, 2026, at the Corydon branch.



Secretary, HCPL Board of Trustees



Date