

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
February 26, 2026**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on February 26, 2026. The meeting took place at the Corydon branch of the Harrison County Public Library, 105 N. Capitol Avenue, Corydon, IN 47112. Members of the Board present: Sharon Mathes, President; Sharon Rothrock, Vice-President; Barbara Smith, Secretary; Jo Ann Spieth-Saylor, Derrick Grigsby, Pam Bennett Martin, Doug Zeidler, Alisa Burch, Director, Brandy Wilkerson, Business Manager & Recording Secretary, Trevor Smith, Systems Administrator, Leah Porter of Blue Dot Harrison County. Jessica Stroud, Assistant Director/Treasurer, was absent.

Sharon Mathes called the regular meeting to order at 3:15 p.m. and stated that a quorum was present.

Public Input

There was no public input.

Consent Agenda

Sharon Rothrock made a motion to approve the consent agenda for the February 26, 2026, meeting. Barbara Smith seconded the motion, and it was approved by a voice vote.

Approval of the Agenda

Sharon Rothrock made a motion to approve the agenda for the February 26, 2026, meeting. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

Treasurers' Report

Sharon Rothrock made a motion to approve the claims and financial reports for January 2026. Jo Ann Spieth-Saylor seconded the motion, and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

The Frederick Porter Griffin Center was closed on Wednesday, February 18, and reopened at 11 am on Thursday, February 19, due to drywall repair. The FPGC drywall repairs will be painted on Sunday, March 8.

The final total for books logged in the 2026 Winter Reading Challenge was 17,436. Lanesville Elementary was the top school with 100% participation and 3,048 books logged. They are being awarded a visit from author Janna Matthies on March 20.

Alisa gave an update on SB4 and SB8.

Shireman Construction made repairs on the Emporium roof.

Former employee Payhton Burkhardt was rehired as a Grade 3 Library Clerk to fill a vacancy in the Main circulation staff after Amanda Flock left.

Alisa updated the contact sheet for board members.

Sharon Mathes has registered for the HCCF Nonprofit Board Governance Training. The March training was canceled and rescheduled to April.

Trevor Smith talked about the Cybertrack Cybersecurity Assessment recommendations. The six recommendations were: one, updating the following policies: Master Information Security Policy and Procedures, Acceptable Use Policy, and Incident Response Policy. Two, clarify and formalize cybersecurity spending. Three, adopt the CIS Controls as HCPL's baseline control set. Four, complete and maintain a software inventory and document, monitor, and manage authorized and unauthorized software. Five, implement multi-factor authentication. Six, document and enforce data management policies and data retention policies.

Alisa announced that we received a \$10,000 gift from the Carnegie Corporation of New York and it has not been decided how we will spend this money at this time.

Jessica has reached out to six professional space planners regarding the Emporium Building and is awaiting responses from those space planners.

HCPL will collaborate with the Harrison County Parks Department to distribute Super Pass.

Alisa said there will be a collaboration with Duke Energy for the American Heart Association's Libraries with Heart Initiative. This initiative will allow us to add a blood pressure monitor to our reference area and also blood pressure kits to our Library of Things.

Alisa explained that ILF offers free trustee memberships and training to all board members.

Alisa will be attending the upcoming council and commissioner meetings. If any board members would like to attend with her, that would be great.

A letter of Support for the Town of Palmyra's planning grant application with the Office of Community and Rural Affairs to pursue a Water, Wastewater, and Stormwater Utility Study Plan was written by Alisa for issues that have occurred at the Palmyra branch.

Steven Schifcar had to call in plumber Nick Parks to clean a clog in the main line from the downspouts at the Palmyra Branch on February 24.

The Annual Financial Report (AFR) was filed through Gateway for the Indiana State Board of Accounts on February 12. The Cash & Investments Combined Statement ran in the Corydon Democrat on February 25.

BUSINESS

The board formed a committee consisting of Doug Zeidler, Derrick Grigsby, and Jo Ann Spieth-Saylor to research investment opportunities for library funds.

Pam Bennett Martin made a motion to approve the revisions for the Bylaws of the Board of Trustees. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

BOARD MEMBER COMMENTS

Pam Bennett Martin thanked Trevor Smith for his help with getting Indeed installed on her computer.

Pam Bennett Martin mentioned there will be a health and safety event on June 13 at Hayswood Park.

Barbara Smith thanked Trevor Smith for his help with Indeed as well.

Doug Zeidler asked what the square footage on the Emporium building was and Alisa replied she would get him that information.

ADJOURNMENT

Doug Zeidler made a motion to adjourn the meeting at 4:07 p.m. Barbara Smith seconded the motion, and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3 pm on Thursday, March 26, 2026, at the Corydon branch.


Secretary, HCPL Board of Trustees


Date