

**BOARD OF TRUSTEES
HARRISON COUNTY PUBLIC LIBRARY
MINUTES
REGULAR MEETING
June 25, 2026**

A regular meeting of the Board of Trustees of Harrison County Public Library was held on June 25, 2026. The meeting took place at the Palmyra branch of the Harrison County Public Library, 689 Haub St. Palmyra, IN 47164 . Members of the Board present: Sharon Mathes, President; Sharon Rothrock, Vice-President; Barbara Smith, Secretary; Jo Ann Spieth-Saylor, Doug Zeidler, Derrick Grigsby, and Pam Bennett Martin, Alisa Burch, Director; Jessica Stroud, Assistant Director/Treasurer; Brandy Wilkerson, Business Manager & Recording Secretary and Nikki Esarey, Lead Circulation Associate at Palmyra branch.

Sharon Mathes called the regular meeting to order at 3:05 p.m. and stated that a quorum was present.

Kevin delivered a Zoom presentation outlining krM Architecture's proposed services for the library and responded to questions from board members.

Public Input

There was no public input.

Consent Agenda

Barbara Smith made a motion to approve the consent agenda for the June 25, 2026, meeting. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

Approval of the Agenda

Pam Bennett Martin made a motion to approve the agenda for the June 25, 2026, meeting. Jo Ann Spieth-Saylor seconded the motion, and it was approved by a voice vote.

Treasurers' Report

Barbara Smith made a motion to approve the claims and financial reports for May 2026. Derrick Grigsby seconded the motion, and it was approved by a voice vote.

COMMUNICATIONS Presented by Alisa Burch, Director

Alisa stated due to flash flooding on June 9, the Lanesville branch closed at 11:30 am and all Corydon locations closed at 2:30 pm.

A Keinone Interactive Smart Board and stand and an Insignia Smart TV have been purchased for the Conference Room and Circulation Area at Main with restricted gift funds in memory of Judith Shaffer. A personalized plaque will be added to each item stating in memory of Judith Shaffer.

The Friends of the Harrison County Library have generously agreed to pay for the \$2,000+ repair of the outdoor stand clock at Main.

On June 12, Jessica posted the Assistant Director position on Indeed, the library website, Indiana State Library Jobs page, the Indiana State Library listservs, HCPL's social media accounts, and IU Indy's and UK's alumni Handshake sites.

HCPL's InfoExpress two-day-a-week delivery service was renewed at the cost of \$2,514. The renewal cost was reduced due to a \$610 Indiana State Library Subsidy and a \$210 Resource Sharing Subsidy.

HCPL will begin the transition to the Evergreen Indiana ILS in September of 2027.

Summer Reading Registration on June 24 was 1,306. Breakdown:

- Adults = 273
- Book Babies = 68
- Teens = 122
- Youth = 843

HCPL has distributed 623 Super Passes.

Alisa and Jessica will attend the ILF Budget Workshop on July 10 at Anderson Public Library.

HCPL's virtual Budget Workshop with the Department of Local Government Finance Field Representative Benjamin Swift is scheduled for July 27.

2027 Budget Calendar

- **June 30** – Deadline for the SBA to provide Maximum Levy Growth Quotient (MLGQ) to civil taxing units, school corporations and the Department.
- **July 15** – DLGF provides each library with the maximum allowable budget able to be adopted by the library board, and the threshold that will trigger the budget to be adopted by the Harrison County Council.
- **July 15** – DLGF provides each unit with an estimate for the 2027 non-property tax revenues of FIT, CVET, and Excise, based on historical distribution amounts.
- **July 31** – Deadline for the DLGF to provide each taxing unit with an estimate of the property tax cap loss (circuit breaker impact) for the ensuing year.
- **August 1** – Deadline for the county auditor to provide to the DLGF and each political subdivision a notice of the AV withholding from the ensuing year certified net assessed values.

- **August 27 – HCPL 2027 Budget Public Hearing @ 3 pm** before the regular August board meeting.
- **September 1** – Last day for units with appointed boards, including libraries, to submit proposed 2027 budgets, tax rates, and tax levies to the appropriate fiscal body for binding adoption. For these units, the DLGF will remove edit access to the Gateway Budget module at the end of the day.
- **September 24 – HCPL 2027 Budget Adoption @ 3 pm** before the regular September board meeting.
- **November 2** – Deadline for all taxing units to adopt 2027 budgets, tax rates, and tax levies.

Alisa will be out of the library July 13-16 and August 13-23.

Alisa has received invitations to the August 6 50th Anniversary Celebration of Harrison County Community Services and the Hope Southern Indiana November 12 Evening of Joy Dinner and Music Show.

Nikki Esarey, Palmyra lead circulation associate, provided an update about youth and adult events that take place at the branch.

BUSINESS

Doug Zeidler made a motion to approve the transfer of funds into a TrustINDiana account on June 11 with three funds – Operating, Rainy Day, and LIRF. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

The design proposal committee consisting of Sharon Rothrock, Barbara Smith, Jessica Stroud, and Alisa Burch gave an update on the design proposals. Sharon Rothrock made a motion to award the project to krM Architecture. Pam Bennett Martin seconded the motion, and it was approved by a voice vote.

Doug Zeidler made a motion to approve the request to film a movie scene in the library. Jo Ann Spieth-Saylor seconded the motion, and the motion failed with a vote of 1–5.

BOARD MEMBER COMMENTS

Pam Bennett Martin stated that she loves that the Palmyra branch offers such exciting programs. Barbara Smith noted the positive energy Nikki brings to the library.

ADJOURNMENT

Doug Zeidler made a motion to adjourn the meeting at 4:10 p.m. Sharon Rothrock seconded the motion, and it was approved by a voice vote.

The Board will meet again for the next regular Board meeting at 3 pm on Thursday, July 30, 2026, at the Elizabeth branch, 5101 Main St., Elizabeth, IN

Barbara Smith

Secretary, HCPL Board of Trustees

7/30/26
Date